

## **Standard Guidelines for Minor Research Project**

- In the second semester, each student will carry out a minor research project under Research Methodology paper. It is a group activity. There will be external evaluation (20 Marks) by the external examiner and internal examiner appointed by the Principal.
- Groups, Guides & topics for MRP will be decided by Research & Development Cell.
- There will be interaction between student & guide only. The faculty guide can seek the guidance of the senior faculty members/experts, if they need.
- The faculty guides will be solely responsible for the research work of their allotted students. It should be noted that instructions to students for corrections and other instructions will be provided by Guide. The guide will have overall responsibility.
- The submission of synopsis, questionnaire, collected data, data analysis & final report will be to the concern guides only.
- Minor research project may be primary data based or secondary data based.
- Sample size would be 30-50 only
- The following points keep in mind while writing report or synopsis.
  - It should be in proper format which is provided by R & D cell uploaded on website.
  - All the additional preliminary pages of report (like Acknowledgement, Certificate & Declaration) should be as per format given on Institute website.
  - Paper size should be A4.
  - Font Type should be Times New Roman.
  - Font size should be for Text 12, for Headings 14 & Bold and for Subheadings 12 & Bold.
  - Page Margins should be 1” for Top, Bottom, and Left & Right.
  - Line Spacing should be single.
  - Submission of synopsis, questionnaire or secondary data should be in spring file only.
  - Final Report submission of MRP should be in Hard Bound (2 sets, one for library & one for the guide) along with soft copy in CD attached with file.