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Rules for Admission to MBA and Allied Courses in Government, Institution declared autonomous by the State Government, Government aided institutions and Self- Financing Autonomous Institutions

w.e.f. Session 2016-17

RULES FOR ADMISSION TO MASTER OF BUSINESS ADMINISTRATION (MBA) AND ALLIED COURSES IN A.I.C.T.E. APPROVED INSTITUTIONS IN GOVERNMENT, INSTITUTION DECLARED AUTONOMOUS BY THE STATE GOVERNMENT, GOVERNMENT AIDED INSTITUTIONS AND SELF-FINANCING AUTONOMOUS INSTITUTIONS IN MADHYA PRADESH FROM THE SESSION 2016-17

1.1 General:

These rules shall be known as Rules for admission to Masters of Business Administration (MBA) and Allied courses in Government autonomous institution declared by the State Government, Government aided institutions and Self-financing autonomous institutions in Madhya Pradesh, which are approved by All India Council For Technical Education, New Delhi.

1.2 DEFINITIONS:

In these rules, unless it is repugnant to the context,

- (i) 'AICTE' means All India Council For Technical Education, New Delhi a statutory body established by All India Council for Technical Education Act 1987;
- (ii) 'Common Entrance Test' means an entrance test, conducted for determination of merit of the candidates followed by centralized counselling for the purpose of merit based admission to professional colleges or institutions through a single window procedure by the State Government or by any agency authorized by it;
- (iii) 'Course' means any course, the nomenclature of which is approved by the appropriate authority and for which a separate degree/diploma is awarded by any recognized University or Board or Institution (like B.E. Electrical, B.E. Mechanical, MCA, MBA, D Pharma, etc.);
- (iv) 'DTE' means Director Technical Education, M.P., Bhopal;
- (v) 'RGPV' means Rajeev Gandhi Prodyogiki Vishwavidhyalaya, Bhopal, M.P.;
- (vi) 'Principal' means the Head of the institution;
- (vii) 'Competent Authority ' means an Authority authorized by State Government on this behalf (i.e. Director Technical Education, M.P. in this case);
- (viii) 'CMAT' means Common Management Admission Test;
- (ix) 'M.P.' means State of Madhya Pradesh as formed on 01-11-2000;
- (x) 'NRI' means Non-Resident Indian shall have the same meaning as assigned to it in clause (e) of Section 115 C of the Income-tax Act, 1961 (43 of 1961)
- (xi) 'Category' means one of the four categories viz. 'Unreserved (UR)', 'Scheduled Caste (SC)', 'Scheduled Tribe (ST)' or 'Other Backward Classes (excluding creamy layer) (OBC)';
- (xii) 'Open Seats' means seats open to both Female & Male Candidates.
- (xiii) 'F' Seats means Female Candidates.

- (xiv) 'M.P. Seats' means seats reserved for the residents of State of Madhya Pradesh.
 (xv) 'NRI Seats' means the seats for the Non Resident Indians in various institutions;
 (xvi) 'AI Seats' means seats to be filled on All India basis.

1.3 Applicability:

These rules shall be applicable to Government, institution declared autonomous by the State Government, Government aided institutions and Self-financing autonomous institutions which are conducting **MBA** courses as approved by the AICTE.

1.4 Admission rules –

In all professional institutions the procedure for admission shall be as under-

1.4.1 Availability of seats –

Number of seats available in various management institutions & MCA institutions in Madhya Pradesh are as follows:

S. No.	Type of Institutions	Percentage of Intake capacity
1	Government institution, Institutions declared autonomous by the State Government and Government Aided institutions and Self financing autonomous institutions. Only those institutions, which have got permission for NRI seats from AICTE, New Delhi.	90% Seats for MP domicile candidates 5% All India Seats 5% NRI Seats (All India Seats & NRI seats if not filled then converted into Seats for MP domicile candidates)
	Government institution, Institutions declared autonomous by the State Government and Government Aided institutions and Self financing autonomous institutions. Only those institutions, which have not received permission for NRI seats from AICTE, New Delhi.	95% Seats for MP domicile candidates 5% All India Seats (All India Seats if not filled then converted into Seats for MP domicile candidates)

NOTE:

(1) Approved intake capacity available in various professional educational institutions shall be available on the website (www.dtempcounselling.org/dte.mponline.gov.in) of the Competent Authority conducting counselling.

(2) If permission is granted to any new institution or the number of seats in any existing institution are varied or permission to start second shift in existing institution is granted by the appropriate authority on or before **30th June** of that year, the same may be incorporated in counselling of that year, provided that the institution gets the affiliation from the respective University and have a permission from the State Government, however in case of any change in the number of sanctioned seats of the existing institutes, the condition to get re-affiliation from the respective university, shall not apply.

(2.1) If extension of approval by aicte and affiliation by concerned university does not provided to the existing institution / course then such institution will not be included in the counselling.

1.4.2 Reservation of seats:

16%, 20% and 14% of the seats of MP seats are reserved for candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Classes (excluding Creamy Layer) OBC categories respectively in Government institutions, institutions declared autonomous by the State government, Government Aided Institutions and Self financing autonomous institutions.

NOTE:

- i. A candidate can claim reservation under only one of the various reserved categories.
- ii. A candidate, claiming reservation under a reserved category shall have to produce relevant certificate/certificates in proforma prescribed by the Government of MP at the time of verification of documents.

(A) Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:

A candidate claiming to be either of SC or ST category of MP shall have to produce a certificate at the time of verification of documents from the competent authority in **Proforma-1** as given in this rule book. (Vide MP Government GAD order No. F.7-2/96 [vk-iz@1\]](#) [Hkks ky\]](#) [fnukd 01-08-1996](#) and as per latest order issued by the Govt. of M.P.

(B) OBC category of Madhya Pradesh

A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate at the time of verification of documents issued by the competent authority in **Proforma - 2** as given in the rule book. (Vide MP Government GAD order No. F/7-2/96 [vk-iz@1\]](#) [Hkks ky\]](#) [fnukd 12.03.1997](#) and order no. ,F-7-2/96 [vk-iz@1\]](#) [Hkks ky\]](#) [fnukd 06-07-2000](#) and as per latest order issued by the Govt. of M.P. regarding creamy layer. The candidate should also bring an income certificate at the time of verification of documents regarding his/her family's income from the Competent Authority or Income certificate as prescribed by GAD, Government of M.P. by his circular no. [l h&3&7&2013&3&, d\]](#) [fnukd 25@09@2014](#). (**Proforma-6**) and stating that his/her parents do not come under creamy layer if OBC certificate is issued before 30th April, 2013.

(c) Reservation for Female candidates:

30% seats in each category viz. UR, SC, ST and OBC shall be reserved for female candidates. This reservation shall be a compartmentalized horizontal reservation.

Seats remaining vacant in female quota of a category shall be filled by converting such seats into Open Quota (OP) of the same category.

However if even after this conversion the Open Quota (OP) of that category does not get filled then these vacancies shall be filled by converting them into Open Quota (OP) of other categories as per the procedure laid down in Rule.

(D) Reservation for Persons with disabilities (Physically Handicapped Seats):

3% seats in each category viz. - UR, SC, ST and OBC shall be reserved for candidates with disability percentage of 40 or above and satisfying MP domicile

requirements. This reservation shall be compartmentalized horizontal reservation.

Seats remaining vacant in this category shall be filled by converting such seats into Open Seats of the NIL (X) category. However, if even this conversion the Open Seats (OP) of that category does not get filled then these vacancies shall be filled by converting them in to Open Seats (OP) of other categories as per the procedure. Candidates claiming admission against these seats (Physically Handicapped Seats) shall be required to produce following certificates at the time of verification of documents:-

(i) Disability Certificate from the concerned District Medical Board;

AND

(ii) Eligibility Certificate for the course from the Superintendent, Government of India, Ministry of Labour, Vocational Rehabilitation Centre for Physically Handicapped, Napier Town, Jabalpur.

(E) J&K Migrant's Seats:

One seat, on over and above basis, in each of the Institution is reserved for J&K migrants. The admission shall be given on the basis of merit as decided by the CMAT 2016 test conducted by AICTE, Bhopal. The candidate shall have to produce a certificate as given in **Proforma-4** duly signed by competent authority at the time of verification of documents.

Sons/daughters of the employees of MP Government who have served in the State of Jammu & Kashmir for curbing insurgency are also covered under the J&K migrant. Such candidates should have passed their qualifying examination from the State of J&K. Candidates shall have to produce a certificate in **Proforma-5** of this rule book at the time of verification of documents.

(F) J&K Resident's Seats:-

One seat each in all institutions has been reserved for residents of Jammu & Kashmir. The candidates seeking admission against these reserved seats shall be required to appear in CMAT 2016 test conducted by AICTE, Bhopal and submit appropriate certificate issued by the competent Authority at the time of verification of documents. These seats shall be considered under All India Seats.

(G) Reservation for NCC "C" Certificate candidates:-

One percent seats of sanctioned intake shall be reserved in Government/ Government Aided Institution for NCC "C" Certificate holder/ Pass out Candidates of Madhya Pradesh in MBA Course.

(H) NRI Seats:

Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

1.4.3 ELIGIBILITY FOR ADMISSION

1) The Candidates should be an Indian National.

2) Educational Qualifications:

MBA & ALLIED COURSES:

A candidate seeking admission to MBA and Allied Courses should be a Graduate with at least 50% marks and 45% marks in case of SC, ST, OBC

category of Madhya Pradesh in aggregate of any UGC/AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or institute recognized by the concerned University as equivalent thereto. The Bachelor's degree must be of minimum three years duration after passing Higher Secondary (10+2) examination of (10+2) system or equivalent.

NOTE:

Candidates in the Final year of above degree examination can also appear in the CMAT 2016 test on provisional basis. But such a candidate shall have to produce the original certificate of having passed/mark sheet showing aggregate marks of the degree program the time of admission taken in the allotted institute; however, candidate shall have to fill all the entries of qualifying examination at the time of registration.

3) Domicile Requirements:

No candidate belonging to SC, ST & OBC (Excluding Creamy Layer) category shall be selected for admission against the seats reserved for them unless;

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1.4.4 Manner of Admission – Through a common entrance test conducted by an agency authorized by the State or Central Government. Authorized agency shall prepare and notify merit list on the basis of marks obtained by candidates in common entrance test.

1.5 Procedure of Admission

1.5.1 Online Offcampus Admission Procedure :

The competent authority declared by the State Government for online off campus counseling, shall finalize the detailed programme and shall make it available on its website declaring its procedure, process of admission and deferent cut off dates. Procedure of Online Off Campus Counselling will be followed as per the regulation published in MP Government Gazette dated 31st July, 2009 (As ammended) for Online Off Campus Counselling.

1.5.2 Admission against Non Resident Indian Seats :

1.5.2.1 Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

1.5.2.2 Conversion of vacant non - resident Indian seats :

Vacant non-resident Indian seats i.e. unfilled non-resident Indian seats shall be merged into M P domiciled candidate seats by competent authority, before commencement of centralized counselling.

1.6 Conducting of Common Entrance Test

A Common Entrance Test shall be conducted by AICTE for MBA & Allied Courses.

1.6.1 MBA & ALLIED COURSES (Full Time & Part Time):

An entrance test "COMMON MANAGEMENT ADMISSION TEST" (CMAT 2016), shall be conducted by All India Council for Technical Education (AICTE) for selection of candidates for admission to Management and Allied courses.

1.6.2 Common Merit Lists

AICTE shall prepare and notify common merit lists of CMAT 2016 on the basis of marks obtained by candidates in Common Entrance Test. Admission shall be done by the Counselling Authority through Counselling on the basis of common merit lists provided by the AICTE.

1.6.3 General Information of admission:

1.6.3.1 Admission in MBA against M.P. domiciled candidate seats, All India Seats, J&K Resident/ Migrant Seats shall be done through Counselling on the basis of separate common merit lists provided by the AICTE of CMAT 2016.

1.6.3.2 Admission shall be done through Counselling on the basis of the common ranking list declared by AICTE. The programme of Counselling shall be published in various news papers and shall also be available on website of competent authority/Director Technical Education, M.P. Bhopal i.e. www.dtempcounselling.org/ dte.mponline.gov.in. No separate call letters shall be sent to the candidates.

1.6.3.3 Original Documents:

During the Counselling process the original documents presented by the candidates shall be verified with originals and original documents will be returned back to the candidates. However candidates need not to submit such original documents in the admitted institutions.

1.6.3.4 Transfer of institution in first year of the course shall not be permitted.

1.6.3.5 Admissions in First year shall be completed on or before the last date declared by the Competent Authority.

1.7 The sequence of admission shall be as under:

1.7.1 Admission on NRI seats shall be done by the Competent Authority through Centralised Counselling for those institutions that have got permission from Appropriate Authority to fill 5% of the sanctioned intake by NRI candidates only. These seats shall be filled as per the procedure and schedule notified by competent authority and any remaining vacant seats shall be filled by centralised counselling after merging them into MP domiciled seats.

1.7.2 In the counselling of MP domiciled seats, first candidates of reserved categories shall be called in the following order, so that vacant reserved seats can be mutually converted :-

Scheduled Tribes, Scheduled Castes, Scheduled Tribes, Other Backward Classes, Scheduled Tribes/Scheduled Castes.

After conducting counselling of reserved category candidates, as per above order, vacant seats, if any, shall be merged into the unreserved seats and then counselling for unreserved seats shall be conducted.

1.7.3 Candidates of reserved category who find place in the merit list of unreserved category will also be considered in the allotment of seats under unreserved category. They will be given seat of their preference from reserved or unreserved category in which they are getting better choice. Such candidates of reserved category who are allotted seats from unreserved category shall be counted in the unreserved category.

1.7.4 If the seats remains vacant after the first round of counselling held on the basis of merit of common entrance test then the decision regarding holding of second round of counselling either separately on the basis of marks obtained in the entrance test and/or simultaneously with the counselling on the basis of marks obtained in the qualifying examination shall be taken by the competent authority keeping in view the number of vacant seats for a particular course and approximate number of candidates willing for admission. In the counselling of qualifying examination all the available seats shall be presumed to be under unreserved seats and the allotment shall be made accordingly on the basis of a joint merit list of candidates of all categories.

1.7.5 If, after aforesaid round of counselling seats still remains vacant, they shall be filled at the institutional level as mentioned in the Admission Rules-2008 (As ammended) and/or counselling procedure declared by the Competent Authority.

Note:-

1. Candidates securing equal marks, Preference will be given to the older age candidate.
2. All such candidate who has passed qualifying examination with grace marks are also eligible for admission, but grace marks will not be included for minimum percentage condition mentioned above.
3. All such candidate whose qualifying examination marksheet are based on grading system has to produce conversion of grade to marks as per the conversion formula mentioned in their marksheet.

1.8 Cancellation of Admission:

- (1) If at any stage it is found that a candidate has got admission in any institution on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate shall be liable to be cancelled forthwith without any notice at any time during the course of his/her studies by the Principal of the institution or by Competent Authority.
- (2) Honorable Supreme Court of India, New Delhi, has declared 14th August as the last date of admission. If a candidate gets his/her admission cancelled till 07 August then the tuition fee deposited by the candidate in the institute will be returned to the candidate after deducting 10% of it, However, If a candidate gets his/her admission cancelled after 07 August then the tuition fee deposited by the candidate in the institute will also be not refundable.
- (3) Vacancy arising (in particular class/category/compartments) due to cancellation of admission or due to non reporting of candidates by the stipulated date (as declared by the Competent Authority) in a particular Institution, shall be considered in the counselling in the following manner:-

During the counselling, if seats are available, in that particular course, vacancy/vacancies arising due to above reasons shall be added directly to existing vacancy/vacancies and shall be available for allotment.
- (4) After the last date of admission, cancellation of admission shall only be done by the institution.

1.9 TUITION AND OTHER FEE-

Tuition fees and other fees shall be payable by the candidates as per order of Govt. of Madhya Pradesh as may be applicable from time to time.

1.10 Interepretation:

The State Government of Madhya Pradesh shall be the final authority for deciding any matter in respect of policy regarding selection of candidates for admission. If any question arises relating to the interpretation of these rules for admission, the decision of the State Government of MP shall be final and binding.

1.11 MODIFICATION TO RULES/PROCEDURES:

The State Government of Madhya Pradesh reserves the right to amend any provision/ rule/procedure for admission in the public interest and any modification so made shall be binding.

1.12 JURISDICTION:

In case of any dispute the jurisdiction shall be limited to the courts constituted and situated in Madhya Pradesh only.

A copy of this Rule book shall be available on the website of the Directorate of Technical Education Madhya Pradesh i.e. www.dtempcounselling.org/dte.mponline.gov.in.

Rules for Admission to MBA and Allied Courses in Private Institution in M.P.

w.e.f. Session 2016-17

RULES FOR ADMISSION TO MASTER OF BUSINESS ADMINISTRATION (MBA) AND ALLIED COURSES IN A.I.C.T.E. APPROVED PRIVATE INSTITUTIONS IN MP AS PER THE PROVISIONS MADE IN MADHYA PRADESH NIJI VYAVASAYIK SHIKSHAN SANSTHA (PRAVESH KA VINIYAMAN AVAM SHULK KA NIRDHARAN) ADHINIYAM, 2007 NO. 21. AND THE RULES PUBLISHED IN MADHYA PRADESH GAZETTE DATED 15 APRIL 2008 FROM THE SESSION 2016-17

2.1. Short title and commencement:

- (1) These rules may be called Admission Rules, 2008.
- (2) These rules shall come into force from the date of its publication in the Madhya Pradesh Gazette.

2.2. Definitions: In these rules, unless the context otherwise requires –

- (a) "Act" means the Madhya Pradesh Niji Vyavsayik Shikshan Sanstha (Pravesh Ka Viniyaman Avam Shulk Ka Nirdharan) Adhiniyam, 2007 (No. 21 of 2007);
- (b) "Appropriate Authority" means Authority as defined in clause (a) of section 3 of the Act;
- (c) "Admissions and Fee Regulatory Committee" means the Committee constituted by the State Government under the Act for the supervision and guidance of admission process and for the fixation of fee to be charged from candidates seeking admission in a professional educational institution;
- (d) "AICTE" means All India Council of Technical Education, statutory body established by All India Council of Technical Education Act, 1987 (52 of 1987);
- (e) "Common Entrance Test" means an entrance test, conducted for determination of merit of the candidates followed by centralized counselling for the purpose of merit based admission to professional colleges or institutions through a single window procedure by the State Government or by any agency authorized by it;
- (f) "Course" means any course, the nomenclature of which is approved by the appropriate authority and for which a separate degree/diploma is awarded by any recognized University or Board or Institution (like B.E. Electrical, B.E. Mechanical, MCA, MBA, D Pharma etc.).
- (g) "Competent Authority" means any authority as authorized by the State Government in this behalf (i.e. Director Technical Education, M.P. in this case);
- (h) "Fee" means all fees including tuition fee and development charges;
- (i) "NRI" means Non-resident Indian shall have the same meaning as assigned to it in clause (e) of Section 115 C of the of Income Tax Act, 1961 (43 of 1961);
- (j) "Principal" means Head of institution;
- (k) "Private Unaided Professional educational Institution" means professional educational institutions which is not receiving recurring financial aid or grant-in-aid from any State or Central Government and which is not established or maintained by the Central Government, the State Government or any Public body;

- (l) "Professional Educational Institution" means a college or a school or an institute by whatever name called, imparting professional education, affiliated to state university including a private university established or incorporated by an Act of the State Legislature or Constituent unit of a deemed to be university under section 3 of University Grant Commission Act, 1956 (3 of 1956), and approved or recognized by the competent statutory body regulating professional education;
- (m) "Qualifying Examination" means the examination of the minimum qualification, passing of which entitles one to seek admission into the relevant Professional Courses as prescribed in these rules;
- (n) "CMAT" means Common Management Admission Test;

The words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the Act.

Other Abbreviations Used In This Rule Book Are:-

- (i) "DTE" means Director Technical Education, Madhya Pradesh, Bhopal;
- (ii) "RGPV" means Rajiv Gandhi Prodyogiki Vishvavidhyalaya, Madhya Pradesh, Bhopal;
- (iii) "General Pool" means after provision of 5% seats to NRI candidates remaining 95% seats shall be called General Pool Seats [in which reservation for SC, ST & OBC (Excluding Creamy layer) will be available for M.P. Domicile candidates as per govt. notification]

2.3. Applicability:

These rules shall be applicable to private unaided professional institutions which are conducting **MBA** courses as approved by the AICTE.

2.4. Admission rules -

In all professional institutions the procedure for admission shall be as under-

2.4.1 Availability of seats –

Number of seats available in various management institutions in Madhya Pradesh are as follows:

Type of Institutions	Percentage of Intake capacity
Private Intitutions. Only those institutions, which have got permission for NRI seats from AICTE, New Delhi.	95% General Pool Seats 5% NRI Seats (NRI seats if not filled then converted into General Pool Seats)
Private Intitutions.. Only those institutions, which have not received permission for NRI seats from AICTE, New Delhi.	100% General Pool Seats

Note :

- (1) Approved intake capacity available in various professional educational institutions shall be available on the website (www.dtempcounselling.org/ dte.mponline.gov.in) of the Competent Authority conducting counselling.
- (2) If permission is granted to any new institution or the number of seats in any existing institution are varied or permission to start second shift in existing

institution is granted by the appropriate authority on or before 30th June of that year, the same may be incorporated in counselling of that year, provided that the institution gets the affiliation from the respective University and have a permission from the State Government, however in case of any change in the number of sanctioned seats of the existing institutes, the condition to get re-affiliation from the respective university, shall not apply.

- (2.1) If extension of approval by aicte and affiliation by concerned university does not provided to the existing institution / course then such institution will not be included in the counselling.

2.4.2 Allocation/ Reservation of seats –

In every institution 16%, 20% and 14% seats of General pool (85% of total intake) shall be reserved for the candidates belonging to SC, ST and OBC categories (excluding creamy layer) respectively as notified by the state government in this regard.

NOTE:

- (i) A candidate can claim reservation under only one of the various reserved categories.
- (ii) A candidate, claiming reservation under a reserved category shall have to produce relevant certificate/ certificates in proforma prescribed by the Government of MP at the time of counselling.

(A) Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:

A candidate claiming to be either of SC or ST category of MP shall have to produce a certificate from the competent authority in **Proforma-1** as given in this rule book. (Vide MP Government GAD order No. F.7-2/96 ~~vk-i z@1] Hk ki ky] f n u k d~~ 01-08-1996) and as per latest order issued by the Govt. of M.P.

(B) OBC category of Madhya Pradesh

*A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate issued by the competent authority in **Proforma-2** as given in the rule book. (Vide MP Government GAD order No. F/7-2/96 ~~vk-i z@1] Hk ki ky] f n u k d~~ 12.03.1997 and order no. ,F-7-2/96 ~~vk-i z@1] Hk ki ky] f n u k d~~ 06-07-2000 and as per latest order issued by the Govt. of M.P. regarding creamy layer. The candidate should also bring an income certificate regarding his/her family's income from the Competent Authority or Income certificate as prescribed by GAD, Government of M.P. by his circular no. I h&3&7&2013&3&, d] ~~f n u k d~~ 25@09@2014. (**Proforma-6**). and stating that his/her parents do not come under creamy layer if OBC certificate is issued before 30th April, 2013.*

(C) J&K Migrant's Seats:

One seat, on over and above basis, in each of the Institution is reserved for J&K migrants. The admission shall be given on the basis of merit as decided by the CMAT 2016 test conducted by AICTE. The candidate shall have to produce a certificate as given in **Proforma-4** duly signed by competent authority.

Sons/daughters of the employees of MP Government who have served in the State of Jammu & Kashmir for curbing insurgency are also covered under the J&K migrant. Such candidates should have passed their qualifying examination from the State of J&K. Candidates shall have to produce a certificate in **Proforma-5** of this rule book at the time of Counselling.

(D) J&K Resident's Seats:-

One seat each in all institutions has been reserved for residents of Jammu & Kashmir. The candidates seeking admission against these reserved seats shall be required to appear in CMAT 2016 test conducted by AICTE and submit appropriate certificate issued by the competent Authority. These seats shall be considered under General Pool.

(E) NRI Seats:

Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

2.4.3 Eligibility for admission –

1) **The Candidates should be an Indian National.**

2) **Educational Qualifications:**

MBA & ALLIED COURSES:

A candidate seeking admission to MBA and Allied Courses should be a Graduate with at least 50% marks and 45% marks in case of SC, ST, OBC category of Madhya Pradesh in aggregate of any UGC/AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or institute recognized by the concerned University as equivalent thereto. The Bachelor's degree must be of minimum three years duration after passing Higher Secondary (10+2) examination of (10+2) system or equivalent.

NOTE:

Candidates in the Final year of above degree examination can also appear in the CMAT 2016 on provisional basis (Showing aggregate marks), But such a candidate shall have to produce the original certificate of having passed/mark sheet of the degree program at the time of admission taken in the allotted institute; however, candidate shall have to fill all the entries of qualifying examination at the time of registration.

3) **Domicile Requirements:**

No candidate belonging to SC, ST & OBC (Excluding Creamy Layer) category shall be selected for admission against the seats reserved for them unless;

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2.4.4 Manner of Admission –

Through a common entrance test conducted by an agency authorized by the State or Central Government. Authorized agency shall prepare and notify merit/waiting list on the basis of marks obtained by candidates in common entrance test.

2.5 Procedure of Admission

2.5.1 Online Offcampus Admission Procedure :

The competent authority declared by the State Government for online off campus counseling, shall finalize the detailed programme and shall make it available on its website declaring its procedure, process of admission and deferent cut off dates. Procedure of Online Off Campus Counselling will be followed as per the regulation published in MP Government Gazette dated 31st July, 2009 (As ammended) for Online Off Campus Counselling.

2.5.2 Admission against Non Resident Indian Seats :

2.5.2.1 Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 15th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

2.5.2.2 Conversion of vacant non - resident Indian seats :

Vacant non-resident Indian seats i.e. unfilled non-resident Indian seats shall be merged into General Pool seats by competent authority, before commencement of centralized counselling.

2.6 Conducting of Common Entrance Test

A Common Entrance Test shall be conducted by All India Council for Technical Education (AICTE) for MBA & Allied Courses.

2.6.1 MBA & ALLIED COURSES (Full Time & Part Time): An entrance test "COMMON MANAGEMENT ADMISSION TEST" (CMAT 2016), shall be conducted by All India Council for Technical Education (AICTE) for selection of candidates for admission to Management and Allied courses.

2.6.2 Common Merit Lists

AICTE shall prepare and notify common merit lists of CMAT 2016 on the basis of marks obtained by candidates in Common Entrance Test. All India Council for Technical Education (AICTE) also provide common merit list. Admission shall be done by the Counselling Authority through Counselling on the basis of common merit lists provided by the AICTE.

2.6.3 General Information of admission:

2.6.3.1 Admission in MBA against M.P. domiciled candidate seats, All India Seats, J&K Resident/ Migrant Seats shall be done through Counselling on the basis of separate common merit lists provided by the AICTE of CMAT 2016.

2.6.3.2 Admission shall be done through Counselling on the basis of the common ranking list declared by AICTE. The programme of Counselling shall be published in various news papers and shall also be available on website of competent authority/Director Technical Education, M.P. Bhopal i.e. www.dtempcounselling.org/ dte.mponline.gov.in. No separate call letters shall be sent to the candidates.

2.6.3.3 Original Documents:

During the Counselling process the original documents presented by the candidates shall be verified with originals and original documents will be returned back to the candidates. However candidates need not to submit such original documents in the admitted institutions.

2.6.3.4 Transfer of institution in first year of the course shall not be permitted.

2.6.3.5 Admissions in First year shall be completed on or before the last date declared by the Competent Authority.

2.7 The sequence of admission shall be as under:

2.7.1 Admission on NRI seats shall be done by the Competent Authority through Centralised Counselling for those institutions that have got permission from Appropriate Authority to fill 5% of the sanctioned intake by NRI candidates only. These seats shall be filled as per the procedure and schedule notified by competent authority and any remaining vacant seats shall be filled by centralised counselling after merging them into general pool seats.

2.7.2 In the counselling of general pool, first candidates of reserved categories shall be called in the following order, so that vacant reserved seats can be mutually converted :-

Scheduled Tribes, Scheduled Castes, Scheduled Tribes, Other Backward Classes, Scheduled Tribes/Scheduled Castes.

After conducting counselling of reserved category candidates, as per above order, vacant seats, if any, shall be merged into the unreserved seats and then counselling for unreserved seats shall be conducted.

2.7.3 Candidates of reserved category who find place in the merit list of unreserved category will also be considered in the allotment of seats under unreserved category. They will be given seat of their preference from reserved or unreserved category in which they are getting better choice. Such candidates of reserved category who are allotted seats from unreserved category shall be counted in the unreserved category.

2.7.4 If the seats remains vacant after the first round of counselling held on the basis of merit of common entrance test then the decision regarding holding of second round of counselling either separately on the basis of marks obtained in the entrance test and/or simultaneously with the counselling on the basis of marks obtained in the qualifying examination shall be taken by the competent authority keeping in view the number of vacant seats for a particular course and approximate number of candidates willing for admission. In the counselling of qualifying examination all the available seats shall be presumed to be under unreserved seats and the allotment shall be made accordingly on the basis of a joint merit list of candidates of all categories.

2.7.5 If, after aforesaid round of counselling seats still remains vacant, they shall be filled at the institution level as mentioned in the Admission Rules-2008 (As ammended) and/or counselling procedure declared by the Competent Authority.

Note:-

1. Candidates securing equal marks, Preference will be given to the older age candidate.
2. All such candidate who has passed qualifying examination with grace marks are also eligible for admission, but grace marks will not be included for minimum percentage condition mentioned above.
3. All such candidate whose qualifying examination marksheet are based on grading system has to produce conversion of grade to marks as per the conversion formula mentioned in their marksheet.

2.8 Cancellation of Admission:

- (1) If at any stage it is found that a candidate has got admission in any institution on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate shall be liable to be cancelled forthwith without any notice at any time during the course of his/her studies by the Principal of the institution or by Competent Authority.
- (2) Honorable Supreme Court of India, New Delhi, has declared 14th August as the last date of admission. If a candidate gets his/her admission cancelled till 07 August then the tuition fee deposited by the candidate in the institute will be returned to the candidate after deducting 10% of it, However, If a candidate gets his/her admission cancelled after 07 August then the tuition fee deposited by the candidate in the institute will also be not refundable.
- (3) Vacancy arising (in particular class/category/compartments) due to cancellation of admission or due to non reporting of candidates by the stipulated date (as declared by the Competent Authority) in a particular Institution, shall be considered in the counselling in the following manner:-
During the counselling, if seats are available, in that particular course, vacancy/vacancies arising due to above reasons shall be added directly to existing vacancy/vacancies and shall be available for allotment.
- (4) After the last date of admission, cancellation of admission shall only be done by the institution.

2.9 Tuition and other Fees :

Tuition and other fees shall be as prescribed by the Admission and Fees Regulatory Committee.

2.10 Modification to rules/procedures:

The State Government of Madhya Pradesh reserved the rights to amend any provision / rules/ procedure for admission after due consultation from admission and fee regulatory committee to ensure fair and transparent admission procedure and any modification so made shall be binding.

2.11 A candidate aggrieved with any contravention on the part of the Agency or any contravention of the provisions of the Act could make an application to the Committee pinpointing the cause of action and alleged lapse in following the procedure or provisions of the Act.

2.12 Interpretation:

If any question arises relating to the interpretation of these rules it shall be referred to State Government whose decision thereon shall be final.

2.13 Jurisdiction:

In case of any dispute the jurisdiction shall be limited to the courts constituted and situated in State of Madhya Pradesh only.

A copy of this Rule book shall be available on the website of the Directorate of Technical Education Madhya Pradesh i.e. www.dtempcounselling.org/ dte.mponline.gov.in.

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dh tk l ds hA l Fk gh e@s iklr l eLr ykHk HkH okfi l fy; s tk; kA l R; ki u vkt
ftrukd -----o"lz----- dks LFkku-----eafd; k x; kA

gLrk(kj

DIRECTORATE OF TECHNICAL EDUCATION, MADHYA PRADESH		
TENTATIVE SEATS IN M.B.A. COURSE FOR THE SESSION 2016-2017		
GOVERNMENT INSTITUTIONS		
Institute Name	Branch Name	Intake
Institute of Cooperative Management, Bhopal	MBA	60
MLB Government Institution of Management College, Gwalior	MBA	30
GOVERNMENT AIDED INSTITUTIONS		
Samrat Ashok Technological Institute, Vidisha	MBA [Branch Type-Self Finance]	60
Shri G.S. Institute of Technology & Science, Indore (M.P.)	MBA [Branch Type-Self Finance]	60
SELF FINANCING INSTITUTIONS		
CRIM, UTD, Barkatullah University, Bhopal	MBA	60
Department of Business Administration APSVV, Rewa	MBA	60
Faculty of Rural Development & Business Administration, Mahatma Gandhi Chitrakoot University, Chitrakoot, Satna	MBA	60
Institute of Management Studies, Indore, DAVV, Indore	MBA	120
International Institute of Professional Studies, DAVV, Indore	MBA	60
Makhanlal Chaturvedi National University of Journalism & Communication, Bhopal	MBA	60
PT. Jawahrlal Nehru Institute of Business Management, Vikram University, Ujjain	MBA	60
School Studies in Commerce & Management, JVV Gwalior	MBA	60
University Institute of Maanagement, R. D. V. V., Jabalpur	MBA	60
PRIVATE INSTITUTIONS (GIRLS)		
Jeev Sewa Sansthan Group of Institutions For Women-Faculty of Management, Bhopal	MBA	180
PRIVATE INSTITUTIONS		
Academy of Management, Awadhपुरi, Bhopal	MBA	360
Acropolis Faculty of Management & Research, Indore	MBA	180
Acropolis Faculty of Management & Research, Indore	MBA (2 nd Shift)	60
Acropolis Institute of Technology & Research, Indore	MBA	60
Acropolis Technical Campus, Indore	MBA	180
Aditya College of Technology & Science, Satna	MBA	60

Alia Institute of Management, Bhopal	MBA	180
Alpine Institute of Technology, Ujjain	MBA	60
Anand Institute of Management, Bhopal	MBA	180
Apex Institute of Management and Research, Indore	MBA	240
Arihant Institute of Management & Technology, Indore	Master in Hospital Administration	60
Arihant Institute of Management & Technology, Indore	MBA	180
Astral Institute of Technology & Research, Indore	MBA	240
Babulal Tarabai Institute of Research & Technology, Sagar	MBA	60
Bansal Institute of Research & Technology, Bhopal	MBA	60
Bansal Institute of Science & Technology, Bhopal	MBA	60
Bhabha Engineering Research Institute, Bhopal	MBA	60
Bhabha Engineering Research Institute-MCA, Bhopal	MBA	60
Bhabha Management Research Institute Bhopal	MBA	120
BM College of Management & Research, Indore	MBA	240
BM College of Technology, Indore	MBA	60
Boston College for Professional Studies, Gwalior	MBA	180
BVM College of Management Education, Gwalior	MBA	180
BVM, College of Technology & Management, Gwalior	MBA	60
Career College of Management, Bhopal	MBA	60
Central India Institute of Technology, Indore	MBA	120
CH. Institute of Management & Commerce, Indore	MBA	180
Chameli Devi Group of Institutions, Indore	MBA	60
Divine International Group of Institutions, Gwalior	MBA	120
GICTS College of Professional Education, Gwalior	MBA	180
Girdhar Siksha Evam Samaj Kalyan Samiti Group of Institutions, Mandideep, Raisen	MBA	120
Global Nature Care Sangathan's Group of Institutions, Jabalpur	MBA	180
Govindram Seksaria Institute of Management & Research, Indore	MBA	180
Gyan Ganga College of Technology, Jabalpur	MBA	60
Gyan Ganga Institute of Technology & Science, Jabalpur	MBA	120
Gyanodaya Institute of Management and Technology Neemuch	MBA	120
IES College of Technology, Bhopal	MBA	60
Indira Priyadarshini College of Management, Bhopal	MBA	60
Indore Institute of Computer Application, Indore	MBA	60

Indore Institute of Management and Research, Indore	MBA	180
Indore Institute of Science & Technology, Indore	MBA	60
Indore Management Institute and Research Center, Indore	MBA	180
Infinity Management & Engineering College, Sagar	MBA	60
Institute of Professional Education & Research (IPER), Bhopal	MBA	300
IPS Academy, Institute of Business Management & Research, Indore	Business Economics	60
IPS Academy, Institute of Business Management & Research, Indore	International Business	60
IPS Academy, Institute of Business Management & Research, Indore	MBA	420
IPS College of Technology & Management, Gwalior	MBA	60
ITM GROUP OF INSTITUTIONS (Technical Campus) (Institute of Technology and Management), Gwalior	MBA	60
Jai Narain College of Technology, Bhopal	MBA	60
Jain College, Gwalior	MBA	180
Jawaharlal Nehru College of Technology, Rewa	MBA	180
Kailash Narayan Patidar College of Science & Technology, Bhopal	MBA	120
Lakshmi Narain College of Management, Gwalior	MBA	60
Lakshmi Narain College of Technology & Science (RIT), Indore	MBA	60
Lakshmi Narain College of Technology Excellence, Bhopal	MBA	60
Lakshmi Narain College of Technology, Bhopal	MBA	180
Lakshmi Narain College of Technology, Indore	MBA	60
Lakshmi Narain College of Technology, Jabalpur	MBA	60
Laxmi Bai Sahuji Institute of Management, Jabalpur	MBA	180
Laxmipati Institute of Science & Technology, Bhopal	MBA	120
Lord Krishna College of Technology, Indore	MBA	60
Madhuban Institute of Professional Studies, Indore	MBA	120
Mahakal Institute of Management, Ujjain	MBA	120
Maharaja Institute of Management & Technology, Gwalior	MBA	60
Maharaja Ranjit Singh Group of Institution, Indore	MBA	180
Maharana Pratap College of Management, Bhopal	MBA	360
Maharana Pratap College of Technology, Gwalior	MBA	60
Maharishi Centre for Educational Excellence, Bhopal	MBA	120
Malwa Institute of Science & Technology, Indore	MBA	180

Malwa Institute of Technology, Indore	MBA	60
Mandsaur Institute of Technology, Mandsaur	MBA	60
Manjula K Ponda College of Management, Bhopal	MBA	240
Mathura Devi Institute of Technology & Management, Indore	MBA	60
Mathuradevi Institute of Management, Indore	MBA	120
Mayo College of Management Bhopal	MBA	120
Medicaps Institute of Techno- Management, indore	Foreign Trade	60
Medicaps Institute of Techno- Management, indore	Marketing Management	60
Medicaps Institute of Techno- Management, indore	MBA	60
Medicaps Institute of Technology & Management, (Management) Indore	MBA	120
Medicaps Institute of Technology and Management(ENGG), Indore	MBA	60
Millenium Institute of Technology and Science, Bhopal	MBA	60
Mittal Institute of Technology, Bhopal	MBA	60
Modern Institute of Professional Studies, Indore	MBA	180
Nagaji Institute of Technology & Management, Gwalior	MBA	60
NRI Institute of Information Science & Technology, Bhopal	MBA	60
NRI Institute of Technology & Management, Gwalior	MBA	60
Ojaswini Institute of Management & Technology, Damoh	MBA	60
Oriental College of Management Bhopal	MBA	120
Patel Group of Institutions (Patel College of Management, Indore)	MBA	180
Patel Group of Institutions (Patel College of Science & Technology, Bhopal)	MBA	60
Patel Group of Institutions (Patel College of Science & Technology, Indore)	MBA	60
Patel Group of Institutions (Patel Institute of Technology, Bhopal)	MBA	60
Pioneer Institute of Professional Studies, Indore	MBA	240
Pioneer Institute of Professional Studies, Indore	MBA	60
Prashanti Institute of Management, Ujjain	MBA	120
Prestige Institute of Management & Research, Indore	Advertising & Public Relation	60
Prestige Institute of Management & Research, Indore	Financial Administration	120
Prestige Institute of Management & Research, Indore	International Business	60

Prestige Institute of Management & Research, Indore	Marketing Management	120
Prestige Institute of Management & Research, Indore	MBA	420
Prestige Institute of Management & Research, Indore	Personal Administration	60
Prestige Institute of Management, Dewas	MBA	120
Prestige Institute of Management, Gwalior	MBA	300
Priyatam Institute of Technology, & Management, Indore	MBA	60
R.B.S. Institute of Education, Neemuch	MBA	120
Radha Raman Institute of Technology, & Science, Bhopal	MBA	60
Radhadevi Ramchandra Mangal School of Management & Research, Neemuch	MBA	60
Radharaman Engineering College, Bhopal	MBA	60
Rajeev Gandhi Management Institute, Bhopal	MBA	180
Rajeev Gandhi Prodyogiki Mahavidhyalaya, Bhopal	MBA	60
Rajeev Gandhi Prodyogiki Mahavidhyalaya-2, Bhopal	MBA	60
Rajiv Gandhi Vocational Education & Training College, Gwalior	MBA	60
Rewa Institute of Technology, Rewa	MBA	60
RKDF College of Engineering, Bhopal	MBA	120
RKDF School of Engineering, Indore	MBA	120
Royal College of Technology, Indore	MBA	60
Royal Institute of Management and Advanced Studies, Ratlam	MBA	60
Rukmani Devi Institute of Science & Technology, Bhopal	MBA	120
S.S.H.C. Jain Institute of Management and Research, Makronia, SAGAR	MBA	60
Sagar Institute of Research & Technology - Excellence, Bhopal	MBA	120
Sagar Institute of Research & Technology, Bhopal	MBA	60
Sagar Institute of Research Technology & Science, Bhopal	MBA	60
Sagar Institute of Science & Technology (SISTEC) Bhopal	MBA	120
Sahib Institute of Management & Research, Indore	MBA	60
SAM College of Engineering & Technology, Bhopal	MBA	60
SAM College of Management & Technology, Bhopal	MBA	360
Sanghvi Inovative Academy, Indore	MBA	60
Sanghvi Institute of Management & Science, (MBA), Indore	MBA	180

Sanghvi Institute of management & Science, Indore	MBA	60
Satyam Education & Social Welfare Society Group of Institutions, Bhopal	MBA	60
Scope College of Engineering Bhopal	MBA	120
SGBM Institute of Technology & Science, Jabalpur	MBA	60
Shiv Kumar Singh Institute of Technology & Science, Indore	MBA	180
Shri Ram Institute of Information Technology, Banmore, Morena	MBA	60
Shri Ram Institute of Management, Jabalpur	MBA	180
Shri Ram Institute of Technology (MCA) Jabalpur	MBA	60
Shri Ram Institute of Technology, Jabalpur	MBA	60
Shri Rawatpura Sarkar Institute of Management Science, Datia	MBA	180
Shri RGP Gujrati Professional Institute, Indore	MBA	180
Shri Vaishnav Institute of Management, Indore	Advertising & Public Relation	60
Shri Vaishnav Institute of Management, Indore	Financial Administration	60
Shri Vaishnav Institute of Management, Indore	MBA	180
Shri Yogendra Sagar Institute of Technology & Science, Ratlam	MBA	60
Sri Aurobindo Institute of Management & Science, Indore	MBA	60
Sri Parashuram Institute of Technology & Research, Khandwa	MBA	60
Star Academy of Technology & Management, Indore	MBA	60
Surabhi College of Engineering & Technology, Bhopal	MBA	60
Surabhi Group of Institutions, Bhopal	MBA	60
Sushila Devi Bansal College of Engineering, Indore	MBA	60
Sushila Devi Bansal College of Technology, indore	MBA	60
Swami Vivekanand College of Engineering, Indore	MBA	60
Swami Vivekanand College of Science & Technology, Bhopal	MBA	120
Synergy Institute of Technology, Dewas	MBA	60
Takshshila Institute of Engineering & Technology, Jabalpur	MBA	60
Technocrate Institute of Tech-MBA, Bhopal	MBA	540
Technocrats Institute of Technology & Science, Bhopal	MBA	60
Technocrats Institute of Technology (Excellence), Bhopal	MBA	60
Technocrats Institute of Technology, Bhopal	MBA	60
Thakur Shiv Kumar Singh Memorial Management College, Burhanpur	MBA	120

Trinity Institute of Technology & Research, Bhopal	MBA	120
Truba College of Engineering & Technology, Indore	MBA	120
Venkateshwar Institute of Technology, Indore	MBA	120
Vidyasagar Institute of Management, Bhopal	MBA	60
Vikrant Institute of Management, Gwalior	MBA	180
Vikrant Institute of Technology & Management Indore	MBA	120
Vindhya Institute of Management & Research, Indore	MBA	180
Vindhya Institute of Management & Research, Satna	MBA	240
Vindhya Institute of Technology & Science, Indore	MBA	60
Vindhya Institute of Technology & Science, Satna	MBA	60
VIP College of Management, Bhopal	MBA	180
VNS Business School, Bhopal	MBA	60
VNS GROUP OF INSTITUTIONS (VNS Institute of Management), Bhopal	MBA	180
VNS GROUP OF INSTITUTIONS, BHOPAL	MBA	60

NOTE:- ADDITION/DELETION OF INSTITUTIONS AND INTAKE CAPACITY MAY TAKE PLACE AT THE TIME OF COUNSELING AS PER THE APPROVAL OF AICTE.