

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Pioneer Institute of Professional Studies, Indore

1.2 Address Line 1

Sector-R, Mahalaxmi Nagar

Address Line 2

Near Bombay Hospital

City/Town

Indore

State

Madhya Pradesh

Pin Code

452010

Institution e-mail address

pioneer@pioneerinstitute.net

Contact Nos.

0731-2570645, 9893936045, 9425322230

Name of the Head of the Institution:

Dr. CA Pramod Kumar Jain

Tel. No. with STD Code:

0731-2570645

Mobile:

094253-22230

Name of the IQAC Co-ordinator:

Dr. CA Prashant Jain

Mobile:

+91 9893936045

IQAC e-mail address:

pioneer@pioneerinstitute.net

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MPCOGN13915

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

Letter Ref No F.19.26/EC(SC-4)/DO/2014/4
dated 11/12/2014

1.5 Website address:

www.pioneerinstitute.net

Web-link of the AQAR:

<http://pioneerinstitute.net/accreditation/iqac/5714-iqac.html>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.62	2009	14/06/2014
2	2 nd Cycle	A	3.02	2014	09/12/2019
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	----	---	---	---

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/07/2009

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR for year 2009-10 Submitted on 29/11/2013
- ii. AQAR for year 2010-11 Submitted on 29/11/2013
- iii. AQAR for year 2011-12 Submitted on 19/07/2013
- iv. AQAR for year 2012-13 Submitted on 23/08/2013
- v. AQAR for year 2013-14 Submitted on 08/11/2014
- vi. AQAR for year 2014-15 Submitted on 14/05/2017
- vii. AQAR for year 2015-16 Submitted on 19/05/2017

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

Computer Application

1.12 Name of the Affiliating University (for the Colleges)

Devi Ahilya Vishwavidyalaya,
Indore

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

UGC & DAVV

University with Potential for Excellence

-

UGC-CPE

√

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

Nil

2.4 No. of Management representatives

03

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

03

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

Nil

2.9 Total No. of members

15

2.10 No. of IQAC meetings held:

4

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Three Days Workshop on Research Methodology sponsored by AIMS
A Roadmap to Globalization in the Present Digital Era
National Level Youth Conference on Gray Matters of the Nation

2.14 Significant Activities and contributions made by IQAC

- The IQAC worked actively and persistently to reach excellence in academic and administrative areas.
- IQAC has implemented the recommendations of the NAAC Peer Team It has integrated modern methods of teaching and learning.
- It has ensured global standards and best practices for faculty members, students. Implemented various Development and Improvement Programs for Faculty and Students.
- Research based work culture is promoted more actively Result oriented performance of students and faculty members are ensured at various levels at frequent intervals.
- The transparency and reliability of evaluation system, support services are ensured.
- Dissemination of knowledge research findings and academic development with other institutions was the major criteria.

2.15 Plan of Action by IQAC/Outcome

The IQAC and its members take utmost care to assure quality, which has contributed in a meaningful way and has acted as a change agent in the Institute. The IQAC has contributed to institutionalizing quality assurance strategies, processes, plan of action and the outcomes in following ways:

- Ensuring appropriate, effective and advanced performance of academics, administrative and financial matters.
- Focusing on the practical oriented approach of teaching and learning.
- Focusing on first-rate value in academics and research.
- Ensuring impartial access to and affordability to all students and various sections of the society
- Ensuring state-of-the-art education
- Integrating contemporary methods of teaching and learning
- Ranking evaluation techniques and its trustworthiness.
- Ensuring the adequacy, safeguarding and operational of the support structure and facilities.
- Enabling directness and clearness to various stakeholders.

The IQAC has special concern and commitment for the well-being of the socially disadvantaged groups' like the Scheduled Castes (SCs), the Scheduled Tribes (STs), the Other Backward Classes (OBCs) and the Minorities, as they still continue to lag behind the rest of the society due to their social and economic backwardness. These Groups are empowered to act as agents of socio-economic change and development in the Institute as a result their presence and contributions towards the society are ensured.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Refer Annexure-i	Refer Annexure-ii

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐ IQAC

Provide the details of the action taken

Consistent accomplishment on IQAC recommendations, taken by the Principal. Further the Management and the statutory bodies constituted under Autonomous Status regularly take the action on IQAC suggestions such as updation in curriculum, syllabus, organizing National and International Events, conferences and seminars for Faculty and Students, providing student support, enhancing sports facility, etc.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	Nil	01	Nil
PG	01	Nil	01	Nil
UG	06	Nil	06	Nil
PG Diploma	01	Nil	01	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	06	Nil	06	Nil
Others	Nil	Nil	Nil	Nil
Total	08	Nil	08	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective option
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Syllabus and Curriculum of all the courses are as per Choice Based Credit System, and as per the guidelines of UGC.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, NSS Self finance Unit (SFU) recognized by DAVV, Indore established

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	44	01	04	--

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	2	0	0	4	0	0	0	02	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

03

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	NA	62	NA
Presented papers	NA	42	NA
Resource Persons	NA	NA	NA

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Innovative processes adopted by the institution has been made more rigorous and practical oriented, meeting the industry requirements. Following Co-Curricular Activities have been made more research and library oriented

- ✦ Paper Article Presentation,
- ✦ Developing Business Plan,
- ✦ GD PI and English Class,
- ✦ Decision Making for Purchase of Product,
- ✦ Critical Analysis of Product,
- ✦ Market Survey Report, Business file,
- ✦ CMA Data Form, SWOT Analysis of a Company,
- ✦ Case Analysis & Solving,
- ✦ Case Formulation,
- ✦ Minor Research Project,
- ✦ Major Research Project

- One page addendum
- Brand File
- Business File
- Business Plan
- Minor Research Project
- Research Paper
- Field Work
- Village Visits

2.7 Total No. of actual teaching days during this academic year

270

2.8 Examination/ Evaluation Reforms initiated by the Institution
(for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Yes

2.9 No. of faculty members involved in curriculum
Restructuring / revision/ syllabus development
as member of Board of Study/Faculty/Curriculum
Development workshop

30

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA I	48	-	75.48	18.23	6.29	85.24
BBA I	52	-	69.92	25.54	4.54	78.24
BCA I	13	-	78.54	21.46	0	83.25
B.COM I (P)	15	-	52.28	35.59	12.13	70.24
B.COM I (CA)	22	-	35.23	42.65	22.12	68.50
B.COM I (TAX)	11	-	75.50	20.5	4.00	86.25
BSC I	22	-	68.00	30.00	2.00	82.25
MBA III	42	-	89.00	11.00	0.00	85.00
BBA III	45	-	100.00	0	0	92.00
BCA III	12	-	100.00	0	0	96.55
B.COM III(P)	28	-	67.66	32.25	0.07	82.81
B.COM III(CA)	24	-	75.4	22.2	2.4	79.25
BSC III	22	-	100.00	0.0	0.0	92.86
BBA V	11	-	100.00	0.0	0.0	91.67

BCA V	9	-	100.00	0.00	0.00	100.00
B.COM V (P)	9	-	100.00	0.00	0.00	83.33
B.COM V (CA)	11	-	66.67	33.33	0.00	33.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The institute has the concept of Academic Coordinator and Mentoring System, that monitors the smooth functioning of Lecture Plans, Teachers Diary, various Quality improvement Programs for Faculty and Students.
- Lecture plan is planned by faculty, involving Expert and Senior faculty members for each subject leading to a standardize lecture format and comprehensive syllabus coverage.
- The execution of lecture plan is done through the Teachers diary
- The Teachers Diary grasps the daily information of class room activities along with date and students present.
- Quality Improvement Program as well as Faculty Improvement Program are a regular feature for further perfection.
- Teaching and Learning is done through International Journals, Harvard Business Review and Case Based Method.
- In each Semester, student feedback regarding Teaching Faculty and Subjects is taken.
- The Result Analysis of semester end examination is being done to understand the teaching trends.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	18
UGC – Faculty Improvement Programme	42
HRD programmes	05
Orientation programmes	07
Faculty exchange programme	02
Staff training conducted by the university	03
Staff training conducted by other institutions	10
Summer / Winter schools, Workshops, etc.	20
Others	15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	0	01	0
Technical Staff	2	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC provides 50% sponsorship to faculty members for outside participation.
- IQAC has tie ups with various Industries for providing consultancy and finish their research projects.
- IQAC has applied for Conference / Seminar / FDPs Grants / Teacher related Grants / Proposals with UGC for research promotion and Institute has received assistance from AIMS for National Level Workshop.
- Encouragement to Faculty members for pursuing Ph.D. many faculty members have qualified NET / DET and are undergoing Course Work with DAVV.
- IQAC has tie ups with various Industries for providing consultancy and finish their research projects.
-

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		-	-	-
Outlay in Rs. Lakhs		-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	—	—	—
Non-Peer Review Journals	—	02	—
e-Journals	—	—	—
Conference proceedings	—	02	—

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy ☒ CPE ☒ DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	03	-	-	-
Sponsoring agencies	-	AIMS	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency	Nil	From Management of University/College	12.50
Total	12.50		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NA	NA	NA	NA	NA	NA	NA

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01
08

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	01	SRF		Project Fellows	01	Any other	-
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3.21 No. of students Participated in NSS events:

University level	-	State level	02
National level	01	International level	-

3.22 No. of students participated in NCC events:

University level	-	State level	-
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	NIL	State level	NIL
National level	NIL	International level	NIL

3.25 No. of Extension activities organized

University forum	-	College forum	22		
NCC	-	NSS	09	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Regular Activities conducted under Social Cell
- Field Surveys
- Village Visits and GRAM (Grass Root Action Management), where meeting and understanding village problems is undertaken.
- Health Camps and Free Check Ups.
- Workshops and Seminars to girls for health issues
- Regular visits to NGOs, Orphanage
- Environment awareness
 - Saving the Birds event
 - Saving electricity, water and precious natural resources
 - Plastic Free Pioneer
 - Environmental Awareness Programs and Video Demonstration to students and community people.
 - Awareness Week Celebration, Anti-Tobacco Week, Compulsory Halmet Wearing and Safe Driving.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	Over 5.5 acres of land	Nil	Nil	Over 5.5 acres of land
Class rooms	23	Nil	Nil	23
Laboratories	03 Computer Labs	Nil	Nil	03 Computer Labs
Seminar Halls	Two Seminar Rooms (150 capacity each)	Nil	Nil	Two Seminar Rooms (150 capacity each)
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Board Room, Hostel, Canteen, Training & Placement Cell, IQAC, R&D Cell, NSS Cell, Auditorium, Conference Hall, Central Library, Sports Facilities – Indore and Outdoor, Silent DG Power Backup, Large ground, gardens and lush green trees surrounding	Boundary Wall for the campus	Internal Accruals	Board Room, Hostel, Canteen, Training & Placement Cell, IQAC, R&D Cell, NSS Cell, Auditorium, Conference Hall, Central Library, Sports Facilities – Indore and

				Outdoor, Silent DG Power Backup, Large ground, gardens and lush green trees surrounding & Boundary Wall
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4.2 Computerization of administration and library

- Renewal of e-library includes databases –EBSCO and J-Gate.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21730		965		22695	
Reference Books	5,457		497		5,954	
e-Books						
Journals (including Magazines)	90		0	90	126	
e-Journals	J-GATE)		-		J-GATE)	
Digital Database	J-GATE)		-	-	J-GATE)	(J-GATE)
CD & Video	2,692		180	-	2872	-
Others (specify)						
Major Research Project	2134	-	129	-	2,263	-
Minor Research Project	223	-	25	-	248	-
Ph.D. Thesis	18	-	10	-	28	-
Bound Periodicals	1,288	-	113	-	1,288	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other s
Existing	265	03	2 MBPS	LAB	LAB	09	03	06
Added	-	-	-	-	-	-	-	-
Total	265	03	2 MBPS	LAB	LAB	09	03	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Training by EBSCO and J-GATE experts for faculty and Students
- Continuous and rigorous training and Special Section
- Certificate Courses on MS Office

4.6 Amount spent on maintenance in lakhs :

i) ICT	4.25
ii) Campus Infrastructure and facilities	6.30
iii) Equipments	2.5
iv) Others	2.5
Total:	15.55

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC ensures uploading of the ordinance, rules, mandatory disclosures, curriculum and syllabus of each subject of each program on its website for every student at the beginning of the session. All the changes, notices and disclosures are communicated through Institute Website. In case of any change in evaluation process/ scheme of examination it is clearly displayed on the e-notice board.

Apart from this, Institute also uses other medium of communication such as SMS, E-mail and Formal Letter to Students and their Parents regarding the present operative process. As per the diverse courses, whatsapp groups and email ids are used for various mode of communication.

The IQAC ensures open door policy of the Institute and ensures transparency in system. IQAC meetings are conducted time to time, for taking consensus on all the decisions, deciding deadlines with the agreement and commitment from the staff and faculty, participatory management style, follow up meetings, follow up and information flow through e mail and institute website.

5.2 Efforts made by the institution for tracking the progression

Following methods are used for tracking the student progression during the sessions:

- Monthly attendance record (subject-wise)
- Track Record of Internal Tests, Presentations and accuracy in evaluation of Internal Marks
- Tracking of Co - Curricular Activities, Certificate Programs
- Regular PTM with Faculty Mentors, communicating students' progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
296	94	09	-

(b) No. of students outside the state

10

(c) No. of international students

Nil

Men	No.	%	Women	No.	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
261	47	06	190	00	504	161	29	01	105	00	296

Demand ratio- 0.36

Dropout % - 8.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Support is provided to students appearing in MBA Entrance, ICAI, ICSI, ICMAI examinations.
- Bridge Classes and Remedial Classes to have an upper edge and crack competitive exams.

No. of students beneficiaries

75

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The Institute gets a form filled by the students known as KYS Form, i.e. Know Your Student. Various workshops, talks and guest and expert lectures are arranged by the career guidance and placement cell. Celebrated academicians and industrialists are invited repeatedly for guest lectures. Through Institute-Industry Interaction, the students get the advantage of knowing their treasured aptitude. Various industrial visits to leading corporate houses for the practical exposure are arranged. The students are also motivated to participate and present research papers in National and International Conferences and partake in inter - college competitions.

No. of students benefitted

250

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
35	155	38	55

5.8 Details of gender sensitization programmes

Following activities conducted by women empowerment cell:

1. Training Program was organized for Girls and Women “वीरांगना योजना” in association with by “खेल एवं युवा कल्याण विभाग, इंदौर, मध्य प्रदेश”
2. Health care and awareness program by Doctors
3. Free self defence program for girls on daily basis
4. Chhatra Suraksha Meeting on regular basis by the nearby Police of Lasudia Police Station, Indore.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports:

State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	197	3730630
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NONE

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: “To establish ourselves as one of the biggest learning solution organizations of the country by offering educational services of the highest quality matched by none. The focus is not just on academics but also on personality enrichment to enable future leaders to take shape.”

Mission: “To professionalize Indian management through teaching, research, training and Institution building to achieve dynamic and challenging positions.”

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is designed to produce true professionals to cater the need of the industry and produce the personnel with high character and good values, as mentioned in the Quality Policy of the Institute. The curriculum developed is such that it caters to the local and national needs. This is ensured on the basis of regular feedbacks taken from various stake holders. The Curriculum includes Skill Development Courses, Ability Enhancement Courses and Generic Courses.

The Institute is promoting the Research skills in the students through an independent and fully functional R&D Cell established with support of AICTE

6.3.2 Teaching and Learning

The management of the College continuously reviews the teaching learning process. This is done by way of regular meetings, academic monitoring, appraisal process, and feedback from stakeholders, etc. the Institute makes changes in the subjects and their syllabus with respect to the current changes in the industry. The focus is on adoption of modern methods and ICT for efficient teaching. The teaching is through HBR, International Journals, Refereed Journals, Field Projects, Subject Presentations and Teaching and Learning Beyond Syllabus. Expert Lectures are organized from academics for specific topics from the syllabus and industry lectures on regular basis.

6.3.3 Examination and Evaluation

The Institute believes that the correct evaluation of a student is the evaluation done on continuous basis. The Institute has made its first initiative for that through making the internal and external marks weightage ratio of 60:40 which improvised the role of internal assessment in the course structure. It enhanced the scope of the teacher/Institute for evaluating student for his actual performance throughout the semester. The college declares the examination schedule sufficiently prior (approx. 30 days before the examination). Till now the Institute was successful in executing the schedule declared for exams.

Pre and Post examination meetings are organized along with every member involved in it. Thus taking corrective measure for next exam and any updation if required can be discussed.

Examination Committee and other faculty members give regular inputs to Management regarding examination reforms.

Institute has implemented several examination reforms which have improved the examination system.

The Internal Evaluation consists of Three Components of 20 marks each, essential for regular and accurate assessment of students.

6.3.4 Research and Development

- R & D creates a an environment conducive of research, for faculty members students so as to build the intellectual capital of the institution.
- It instils research and other skills as needed by the industry among students. The research is carried out by the students, aimed to generate knowledge about market realities for students such that they gain knowledge beyond theoretical knowledge being imparted in classrooms.
- The research inculcates knowledge of a broader level, build skills amongst students that include communication skills, analytical and critical thinking skills.
- The Faculty guidance is recognized as an important input to student research.
- Faculty members are more research-focused with a strong stress on producing research of publishable nature.
- Research is a major faculty responsibility that provides teaching services and also creates new knowledge through research.
- The R & D creates knowledge of managerial implications for the industry, thus, encouraging institute-industry interface.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The Institute has a well-stocked library with a number of journals. E-library includes J-Gate and Infilbnet also form part of the resources made available by the institute for research purposes.
- The Library is separately located in a well architecture building in the campus and is well furnished with all resources including e-library resources.
- The Library has separate Hall with stacks for housing the books, journals, magazines and reference books with a big and well-furnished reading hall.
- The library has a collection of books, e-books, a number of journals and audio-video cassettes.
- The number of books, journals and periodicals are updated every year.
- The library provides reprographic facilities for the benefit of students and research scholars.
- The library provides open access system for the users including students, research scholars and teaching faculty.
- The library has internet connection with 2 MBPS speed (Wi-Fi). Also it has 3 dedicated computers systems for public access.
- College has a dedicated website for Journal and other publications (www.pioneerjournal.in) it provides the various publications of the college online.
- Reputed Vendors and Publishers visit our library frequently to show latest arrival of books (catalogue in library).
- Sample copy of various latest books are received by the Library for teachers evaluation and feedback.
- The Library also receives information time to time for new arrivals from E-Library Network.

6.3.6 Human Resource Management

Human Resource Management for all the Teaching and Non-Teaching Staff in the following manner:

- Ensuring that unlawful discrimination is unacceptable
- The equality of opportunity is a major feature of Human Resource Planning and Development
- The HR policy ensures that planning should be done in a way that no job applicant is discriminated on the grounds of belonging to a particular group, such as those of race, colour, ethnic or national origin, religion and belief, political opinion or affiliation, gender and marital status
- The recruitment and selection process is crucially important to any equal opportunities policy.
- To ensure that employees making selection and recruitment decisions will not discriminate on any of the grounds mentioned in whether consciously or unconsciously, in making these decisions
- Promotion and advancement will be made on merit and all decisions relating to this will be made within the overall framework and principles of this policy.
- Job descriptions will be reviewed regularly to ensure that they are in line with the equal opportunities policy.
- Job requirements will be reflected accurately in any personnel specifications
- To adopt a consistent and non-discriminatory approach to the advertising of vacancies
- All applicants will receive fair treatment and will be considered solely on their ability and potential to do the job related to their subject expertise
- Ensuring that the policy is circulated to all the members of the college
- To maintain a working environment in which no employee or worker feels under threat or demoralized
- To review the results of monitoring procedure at regular intervals
- To assess the effectiveness of the implementation of the HR Policy

6.3.7 Faculty and Staff recruitment

The Institute has detailed & well defined process for faculty recruitment as mentioned below:-

Institute has detailed & well defined process for faculty recruitment as mentioned below:-

Step 1: Identify a vacant position to be filled

Step 2: Develop a Results-Oriented Position Description

Step 3: Develop and Implement a Recruitment Strategy

Step 4: Establishment of a Committee

Step 5: Screening Candidate resumes and applications

Step 6: Interview and Selection Process (Mandatory presentation by the faculty to be recruited)

Step 7: Reference Checks

Step 8: Summations and Recommendations

Step 9: Job Offer

The aim of the Recruitment and Selection Policy and Procedure includes:

- To ensure teaching and non-teaching staff requirement is met.
- To ensure that faculty to be recruited has been tested on content, delivery, presentation skill, communication skill, black-board management, subject syllabus requirement, level of teaching, etc. before finalization.
- To secure the widest possible response to employment vacancies.
- To encourage candidates from all sections of the community to apply for different positions/vacancies.
- To select the most suitable candidate to carry out the duties
- To make selection decisions which do not discriminate unfairly against any group or individual
- To give a good impression of Pioneer as a professional and progressive Institute.

6.3.8 Industry Interaction / Collaboration

The College has the following policies and strategies for development of Industry Interaction relationship:

- To improve the quality of education adequately to meet the needs of the industry and economy
- To have an education system that will operate at optimum efficiency and deliver quality students to employers
- To integrate industrial training and other inputs from the industry with the teaching learning processes so as to develop in the students:
 - Awareness about the job functions in the industry
 - Attitudes to adapt to industrial environment
 - Proper practical and relevant knowledge and skills
 - Capabilities to become self-employed
- To offer Research, Development, Consultancy and to solve industrial problems and imparting practical training of students in industries through SIP.
- To offer Growth Oriented Training Activities to students through various CCA.
- To assist the industry in the selection of suitable candidates to fill up jobs positions through campus interviews and other selection procedures through Placement Cell and to collaborate with the Industries for the Training & Placement of Institute.
- To get feedback on Institute pass outs from employers and involve them in design and review of curriculum.
- To share the experience and expertise between institutions and industry for mutual benefit through TPO Conferences.
- To develop good work culture in students.
- To organize need based student development activities through various Real and Live Projects.
- To organize extension/expert lectures by experts from industry by organizing Seminars and Guest Lectures. The topics are selected that are pertinent to Industry-Institute Interaction.
- To promote entrepreneurship through the activities of ED Cell.
- Arranging Industrial Visits of students to various industries
- Writing and developing Cases in collaboration by faculty and people from industries.
- Appointing Visiting faculty/professors from industries.

6.3.9 Admission of Students

The admission in various courses of the Institute at UG and PG level is governed by the State Government Rules and Regulations. There is separate body named Admission and Fee Regulatory Committee which has been constituted by its own State Legislature / Act. The body along with the Directorate of Technical Education (DTE), Bhopal, Madhya Pradesh frames the Rules & Regulations related to admissions. Further, AICTE also frames rules and regulations related to professional PG level courses such as MBA (E.g. entrance test CMAT for MBA and PGDM Program). Admissions in various UG level courses are governed by the Department of Higher Education, Bhopal. Various parameters such as quota for admissions to SC/ST/OBC/ other categories students are governed by State Government Rules and Regulations. The Institute cannot fix any criterion (neither has any authority to do so) and further cannot take admissions directly for reserved candidates. The Institute has therefore not assessed / performed the demand / supply.

6.5 Total corpus fund generated

No donations received. Institute is self-financed and meets expenses only by Tuition Fee

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Director
Administrative	No	-	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examination reforms are based on the recommendations of IQAC in consultation with the examination committee, which is carried to the final authority i.e. the Board of Studies, Academic Council and Governing Body of the Institute, to review examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Institute has a strong alumni base of around 1000 alumni. We organize alumni meet once in a year. The alumni share their learning and experience of the industry and they guide and motivate to the existing students. Representative from Alumni are members of Board of Studies and Academic Council of the Institute and their opinion and suggestions are considered while framing the syllabus / curriculum. The Institute has an alumni association functioning from many years. The Institute has taken software which is web based to connect all alumni. The Alumni software is web based and provides ease of access to all alumni to stay connected. Apart from the above, Student representatives are involved in alumni and board meetings.

For alumni the Institute organizes alumni meet during which a session is kept for their views and suggestion towards the curriculum and syllabus development. They share the real world experiences which helps college in making curriculum more practical and updated. A separate feedback format is filled by the alumni. Parent meeting is also held regularly to take their views in curriculum development. Further, Board of Studies and Academic Council have nominees from alumni and industry to take their views during decision making process of curriculum.

On yearly basis college organizes alumni meet, where the college gets the updates about the market scenario and expectation of the market and society from the college. The college gets feedback about college and curriculum filled by the alumni, which is further analysed to understand the lacking and strong points of the college.

On yearly basis college organizes parents meeting and alumni meet, where the college gets the updates about the market scenario and expectation of the market and society from the college. Also college gets feedback about college and curriculum filled by the alumni and parents, which is further analysed to understand the lacking and strong points of the college. Feedback from alumni and parents also enables college to evaluate the gap in the services provided and expectations of the society.

The Feedback from alumni also enables college to evaluate the gap in the services provided and expectations of the society.

6.12 Activities and support from the Parent – Teacher Association

As the institute follows open door policy, there is regular interaction between Parents and teachers.

The section in charge/mentors monitors the attendance of the student and reports irregularity of any student to the class in-charge and the academic coordinator. The parents of irregular students are being brought the same in notice either by calling on phone or by writing letters and are asked to meet the Principal/Director, wherein the consequences are being told and remedial actions are suggested. Feedback of the parents is also taken once in a year about the facilities and services offered by the Institute. Their valuable suggestions are also considered in the Board Meetings for further improvements.

The parents of irregular students are being brought the same in notice either by calling on phone or by writing letters and are asked to meet the Principal/Director, wherein the consequences are being told and remedial actions are suggested.

6.13 Development programmes for support staff

- The college takes utmost care to develop its teaching, non-teaching and support staff.
- Various awareness programs related to their professional and personal life.
- Institute send staff for various trainings and facilitate for higher education.
- The college has a facility of Sick room with first aid box, Homoeopathy Clinic (OPD) within the campus where qualified doctor is available daily, conduction of awareness camps and health check-up for all students and staff.
- Tie-up with the leading hospitals such as:
 - Bombay Hospital
 - Rajas Eye Hospital
 - KIBS Hospital
 - Raj Shree Hospital
- Institute has conducted various FDP and SDP for mass benefit of teaching and non-teaching staff. Institute provides financial assistance to the needy staff. Further Institute has never hesitated in supporting ground staff and clerical level staff in providing any kind of assistance. To illustrate, the Institute has sponsored completely the medical operation of kidney of one of the staff and treatment of hand plaster for Librarian.
- Institute has provided staff quarters for welfare of ground staff and Institute provides them free of cost electricity, water and educational facility to their children. Institute has generated employment for the ground staff family members also. Institute has regularly conducted health check-up, eye check-up and organizes health awareness programs.
- The teaching and non-teaching staff members are eligible for Provident Fund as per the rules of the scheme. Staff members contribute an amount per month, and an equal amount is contributed by the Institute.
- The Institute insures all teaching and non-teaching staff members against accidents and illness, including hospitalization.
- Apart from this, primary medical assistance is available at the Institute for first level Medical Care.
- The Institute offers all its members subsidized food from mess and college canteen
- The Institute organizes picnics and excursions for all staff members every year.
- The Institute encourages various programs to encourage its teaching staff members to better themselves through subsidy scheme to purchase laptops and facilitating professional training through workshops sponsored by the Institute.
- All teaching staff is encouraged for higher studies, supporting them in completing Ph.D. and clearing NET.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The IQAC encourages the mentors and the floor in-charge to ensure the following

- Turning off monitor when not in use
- Checking that office equipment are off when not in use
- Encourage employees to turn off all office equipment after office hours
- Switch off the power point when not in use
- Usage of black and white printing instead of color printing
- Using double sided printing
- Selection of an energy efficient computer
- Encouraging usage of laptops
- Training all faculty and staff members
- Get into the habit of turning off the lights when they leave a room
- Unplug laptop and phone charger cords when they are not in use
- Using natural light as much as possible
- Using of only required lights
- Using low wattage lights
- Never leaving a tap dripping
- Plantation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following techniques are used for innovation in teaching and developing personality:

- Students learn by actively participating in observing, speaking, writing, listening, thinking and doing. Through various activities, they all are engaged in thinking, comparison, analysis and projection.
- An understanding and overview is developed through new paper articles, presentation and media submissions.
- Updating News that includes new information and narratives through classes on current affairs.
- Discussions and Presentations in PD Classes which includes questions and suggestions about how to handle issues.
- Motivational videos are used in lectures to enhance student's personality.
- Active Learning through Power Point.
- Helping Students in Research through J Gate and EBSCO.
- Making Active Learning Work through Study Circles.
- Learning through Group Assessments.
- Developing Competence that deals with knowledge, self-knowledge and zeal for learning.
- Developing Character through integrity, conviction, congruence and ethics.
- Instilling a goal of Commitment to achieve
- Creativity building by innovativeness, research, cognitive flexibility.
- Instilling Responsibility by facilitating lecture-discussion and downloading of handouts and reading materials in advance.
- Move from projects to Project Based Learning
- Teaching concepts not facts
- Distinguishing concepts from critical information through One Page Addendum
- Make skills as important as knowledge through Presentations and Projects
- Being innovative in themselves through self-designed questionnaire preparation, collection of data and research paper submission
- Developing mathematical skills like speed, accuracy, neatness, brevity, estimation, the college provides Remedial Classes.
- To develop logical thinking, reasoning power, analytical thinking, critical-thinking, CCA is offered as a mandatory part of curriculum.
- To develop power of decision-making through the SWOT activity
- To develop the technique of problem solving in Placement preparation Classes.
- To develop ability to analyze, to draw inferences and to generalize from the collected data and evidences through Major and Minor Research Projects.
- To develop own independent efforts through making Power Point Presentations

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Institute regularly conducts the meetings of IQAC, where various strategies and policies related to academics, co-curricular and extra-curricular activities, infrastructural development etc. are discussed. The following out come was the result of the action plan of IQAC:

- Student Development Program
- Orientation Program
- Seminar on Basics of Finance
- Investor Awareness Seminar by ICICI Prudential
- Seminar on Importance of Insurance by Indore Insurance Institute
- Seminar on EBSCO
- Seminar on J-Gate
- Partnering Presentation for Under Graduate & Post Graduate Students
- Industry Visits
- Anti-Ragging Meeting
- Online Anti-Ragging Meeting
- Student-Mentor Interaction
- Felicitation Ceremony
- Social & Entrepreneurship Cell
- Kargil Diwas Celebration
- Sadbhawna Diwas Celebration
- Celebration of "Independence 70" : Yaad Karo Qurbani
- Quit India Day Celebration
- Discussion on the Successful 70 years of Independence
- Independence Day celebration
- Entrepreneurship Development Cell: 50 Rupee Venture: Entrepreneurial Activity
- Swachhta Pakhwada
- Essay Writing Competition
- Slogan Making Competition
- Painting Competition
- Extra-Curricular Activities
- 22nd National Conference on Youth "Grey Matter of the Nation"
- Quality Improvement Program
- One Day National Workshop
- Parent Teacher Meeting
- Convocation Ceremony
- Alumni Meet
- Intern College Participation in Sports District Level Kabaddi Tournament at MRSC
- AIMS Sponsored Three Days Workshop on Research Methodology
- Campus Placement
- 7 Days NSS Camp
- Guest/Expert Lecture Series

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Refer Annexure iii and iv

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The environmental audit helps to know whether or not the current and the future environmental efforts are actually making a difference. It acts as the beginning of the sustainable planning process. The audit also serve as a guide for educating stakeholders the current practices and resource used at the Institute. The focus is on scarcity of resources as there is sometimes excess use of paper, shortage of water during summer and excess energy consumption. The audit helps to improve and solve the problems.

The focus is on switching the ordinary incandescent light bulbs to Compact Florescent Light (CFL) bulbs in the computer labs, administrative office, Directors' cabin and the Principal's cabin to cut off the power supply completely at each floor when not needed. It is done when the use of power is not required in the entire floor. The students are inculcated the responsibility in each class, putting off lights/fans when not required. The faculty creates awareness through talks on energy misuse and methods to conserve energy. Minor steps like shutting down computers when not in use, turning off computer monitors or other electric appliances at the end of the day etc. are practiced.

The Institute has also introduced the concept of water harvesting through storage of rainwater on surface for future use and recharge to groundwater. The rain harvesting is done through recharge to groundwater. The aim was to lessen the water scarcity problems at all times and lessen water refills through water tankers, which is needed to overcome water shortage. There should not be any financial burden for extra water supply. The Institute is pioneer in its efforts to call the question papers on e mail/soft copy. The Institute also ensures recycling of paper, practice a student's single ID card and accomplishing borrowing, lending and internet usage records on the single card that helps to cut down the card consumption. The practice is to print on both the sides of the sheets to control usage of paper. The Institute looks green and beautiful because of the lawns, trees and huge garden.

*** Energy conservation:**

This is done through following ways:

- Turning off monitor when not in use
- Checking that office equipment are off when not in use
- Encourage employees to turn off all office equipment after office hours
- Switch off the power point when not in use
- Thinking before taking print out
- Usage of black and white printing instead of color printing
- Using double sided printing
- Selection of an energy efficient computer
- Encouraging usage of laptops
- Training all faculty and staff members
- Get into the habit of turning off the lights when they leave a room
- Unplug laptop and phone charger cords when they are not in use
- Using natural light as much as possible
- Using of only required lights
- Using low wattage lights
- Never leaving a tap dripping
- Use of solar energy

*** Use of renewable energy**

Institute is using solar powered geysers in hostel to save electricity.

*** Water harvesting**

The Institute is having a large rooftop area; the filtering system is having accommodation for the excess flow. A system is designed with three concentric circular chambers in which the outer chamber is filled with sand, the middle one with coarse aggregate and the inner-most layer with pebbles. The roof area is bigger and flatter that helps in capturing more rainwater. The massive plantation also supports. Institute has constructed and has in place water recharging system.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to ☒ add. ☐ (for example SWOT Analysis)

STRENGTHS

Autonomous Status
NAAC Accreditation
College with Potential for Excellence (CPE) Status
ISO 9001-2008 Certification
AICTE Approval
Permanent Affiliation with DAVV, Indore
Research Centre for Ph. D. in Management
Recognition u/s 12(B) by UGC, New Delhi
Top Rankings
Strong Institute – Industry Interface
Good track record of Placements
Various Institutional Membership
Chapter of CSI and ISTE
Rich Library Resource
Renowned Examination Centre
Two Faculty are Members of Board of Studies, Faculty of Management, DAVV, Indore
Strong Research Orientation
Innovations in Academics such as Minor Research Project, CCA, SIP, Industrial Visits, etc
Strong Institute-Alumni Interactions
Location Advantage
State of the art Physical Infrastructure
State of the art IT Infrastructure
Latest and Updated use of software (Automation)
Distinguished Web Presence
Participative Management Style

WEAKNESS

No Bank Facility within Institute Premises
No Post Office within the Colony
No Control over admissions
No Control over fee structure
No International and Global admissions
Less International and Global Publications
No aid / support / assistance available for capital expenditure from any agency

OPPORTUNITIES

To open an Extension Counter of Bank of India in Institute Premises
To acquire Deemed University Status
To offer more Consultancy to Industry
To seek more global exposure

CHALLENGES

Government Regulations & Controls
Delayed Admission Process
Competitions in Admissions and Placements
Mushrooming growth of Institutes in Indore and M.P. (Competition)
Political interference through Student Union

8. Plans of institution for next year

In order to enhance excellence in research teaching and learning the IQAC has planned to invite more experts from academics and industry, so as to enhance the value based education.

To focus on publication of Research Papers in Journals approved by UGC

To focus on skill development and job oriented education.

Encourage student to be job givers rather than job seekers.

Institute is also planning to introduce new courses.

Name: CA Dr. Prashant Jain

Name: CA Dr. Pramod Kumar Jain

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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ANEXURE-i

Academic Calendar

For July-Dec-2016

		UG III, V & MBA III	UG I	MBA I
27-Jun-16	Monday		BREAK	BREAK
28-Jun-16	Tuesday		BREAK	BREAK
29-Jun-16	Wednesday		BREAK	BREAK
30-Jun-16	Thursday		BREAK	BREAK
1-Jul-16	Friday			BREAK
2-Jul-16	Saturday			BREAK
3-Jul-16	Sunday	Sunday	Sunday	Sunday
4-Jul-16	Monday			BREAK
5-Jul-16	Tuesday			BREAK
6-Jul-16	Wednesday	HOLIDAY	HOLIDAY	BREAK
7-Jul-16	Thursday			BREAK
8-Jul-16	Friday			BREAK
9-Jul-16	Saturday			BREAK
10-Jul-16	Sunday	Sunday	Sunday	Sunday
11-Jul-16	Monday			BREAK
12-Jul-16	Tuesday			BREAK
13-Jul-16	Wednesday			BREAK
14-Jul-16	Thursday			BREAK
15-Jul-16	Friday			
16-Jul-16	Saturday			
17-Jul-16	Sunday	Sunday	Sunday	Sunday
18-Jul-16	Monday			
19-Jul-16	Tuesday			
20-Jul-16	Wednesday			
21-Jul-16	Thursday			
22-Jul-16	Friday			
23-Jul-16	Saturday			
24-Jul-16	Sunday	Sunday	Sunday	Sunday
25-Jul-16	Monday			
26-Jul-16	Tuesday			
27-Jul-16	Wednesday			
28-Jul-16	Thursday			
29-Jul-16	Friday			
30-Jul-16	Saturday			
31-Jul-16	Sunday	Sunday	Sunday	Sunday
1-Aug-16	Monday			
2-Aug-16	Tuesday			
3-Aug-16	Wednesday			

4-Aug-16	Thursday	INTERNAL	INTERNAL	
5-Aug-16	Friday	INTERNAL	INTERNAL	
6-Aug-16	Saturday	INTERNAL	INTERNAL	
7-Aug-16	Sunday	Sunday	Sunday	Sunday
8-Aug-16	Monday			
9-Aug-16	Tuesday			
10-Aug-16	Wednesday			
11-Aug-16	Thursday			
12-Aug-16	Friday			
13-Aug-16	Saturday			
14-Aug-16	Sunday	Sunday	Sunday	Sunday
15-Aug-16	Monday	HOLIDAY	HOLIDAY	HOLIDAY
16-Aug-16	Tuesday			
17-Aug-16	Wednesday			
18-Aug-16	Thursday	HOLIDAY	HOLIDAY	HOLIDAY
19-Aug-16	Friday			
20-Aug-16	Saturday			
21-Aug-16	Sunday	Sunday	Sunday	Sunday
22-Aug-16	Monday			
23-Aug-16	Tuesday			
24-Aug-16	Wednesday			
25-Aug-16	Thursday	HOLIDAY	HOLIDAY	HOLIDAY
26-Aug-16	Friday			
27-Aug-16	Saturday			
28-Aug-16	Sunday	Sunday	Sunday	Sunday
29-Aug-16	Monday			
30-Aug-16	Tuesday			
31-Aug-16	Wednesday			
1-Sep-16	Thursday	INTERNAL	INTERNAL	
2-Sep-16	Friday	INTERNAL	INTERNAL	
3-Sep-16	Saturday	INTERNAL	INTERNAL	
4-Sep-16	Sunday	Sunday	Sunday	Sunday
5-Sep-16	Monday	EDC	EDC	EDC
6-Sep-16	Tuesday			
7-Sep-16	Wednesday			
8-Sep-16	Thursday			
9-Sep-16	Friday	PARTENERING P	PARTENERING P	PARTENERING P
10-Sep-16	Saturday	PARTENERING P	PARTENERING P	PARTENERING P
11-Sep-16	Sunday	Sunday	Sunday	Sunday
12-Sep-16	Monday	HOLIDAY	HOLIDAY	HOLIDAY
13-Sep-16	Tuesday			
14-Sep-16	Wednesday			
15-Sep-16	Thursday	HOLIDAY	HOLIDAY	HOLIDAY

16-Sep-16	Friday			
17-Sep-16	Saturday			
18-Sep-16	Sunday	Sunday	Sunday	Sunday
19-Sep-16	Monday			INTERNAL
20-Sep-16	Tuesday			INTERNAL
21-Sep-16	Wednesday			INTERNAL
22-Sep-16	Thursday			INTERNAL
23-Sep-16	Friday			
24-Sep-16	Saturday	YOUTH CONF	YOUTH CONF	YOUTH CONF
25-Sep-16	Sunday	Sunday	Sunday	Sunday
26-Sep-16	Monday			
27-Sep-16	Tuesday			
28-Sep-16	Wednesday			
29-Sep-16	Thursday			
30-Sep-16	Friday			
1-Oct-16	Saturday			
2-Oct-16	Sunday	Sunday	Sunday	Sunday
3-Oct-16	Monday			
4-Oct-16	Tuesday			
5-Oct-16	Wednesday			
6-Oct-16	Thursday			
7-Oct-16	Friday			
8-Oct-16	Saturday			
9-Oct-16	Sunday	Sunday	Sunday	Sunday
10-Oct-16	Monday			
11-Oct-16	Tuesday	HOLIDAY	HOLIDAY	HOLIDAY
12-Oct-16	Wednesday	HOLIDAY	HOLIDAY	HOLIDAY
13-Oct-16	Thursday			
14-Oct-16	Friday			
15-Oct-16	Saturday			
16-Oct-16	Sunday	Sunday	Sunday	Sunday
17-Oct-16	Monday			INTERNAL
18-Oct-16	Tuesday			INTERNAL
19-Oct-16	Wednesday			INTERNAL
20-Oct-16	Thursday			INTERNAL
21-Oct-16	Friday	VIVA	VIVA	VIVA
22-Oct-16	Saturday			
23-Oct-16	Sunday	Sunday	Sunday	Sunday
24-Oct-16	Monday			
25-Oct-16	Tuesday			
26-Oct-16	Wednesday			
27-Oct-16	Thursday	HOLIDAY	HOLIDAY	HOLIDAY
28-Oct-16	Friday	HOLIDAY	HOLIDAY	HOLIDAY
29-Oct-16	Saturday	HOLIDAY	HOLIDAY	HOLIDAY

30-Oct-16	Sunday	Sunday	Sunday	Sunday
31-Oct-16	Monday	HOLIDAY	HOLIDAY	HOLIDAY
1-Nov-16	Tuesday	HOLIDAY	HOLIDAY	HOLIDAY
2-Nov-16	Wednesday	HOLIDAY	HOLIDAY	HOLIDAY
3-Nov-16	Thursday			
4-Nov-16	Friday			
5-Nov-16	Saturday			
6-Nov-16	Sunday	Sunday	Sunday	Sunday
7-Nov-16	Monday	EXTERNAL VIVA	EXTERNAL VIVA	
8-Nov-16	Tuesday	EXTERNAL VIVA	EXTERNAL VIVA	
9-Nov-16	Wednesday			
10-Nov-16	Thursday			
11-Nov-16	Friday			
12-Nov-16	Saturday			
13-Nov-16	Sunday	Sunday	Sunday	Sunday
14-Nov-16	Monday	HOLIDAY	HOLIDAY	HOLIDAY
15-Nov-16	Tuesday			
16-Nov-16	Wednesday			
17-Nov-16	Thursday	PARTENERING P	PARTENERING P	PARTENERING P
18-Nov-16	Friday	UDBHAV	UDBHAV	UDBHAV
19-Nov-16	Saturday	UDBHAV	UDBHAV	UDBHAV
20-Nov-16	Sunday	Sunday	Sunday	Sunday
21-Nov-16	Monday	PL	PL	PL
22-Nov-16	Tuesday	PL	PL	PL
23-Nov-16	Wednesday	PL	PL	PL
24-Nov-16	Thursday	PL	PL	PL
25-Nov-16	Friday	PL	PL	PL
26-Nov-16	Saturday	PL	PL	PL
27-Nov-16	Sunday	Sunday	Sunday	Sunday
28-Nov-16	Monday	FINAL EXAM	FINAL EXAM	FINAL EXAM
29-Nov-16	Tuesday	FINAL EXAM	FINAL EXAM	FINAL EXAM
30-Nov-16	Wednesday	FINAL EXAM	FINAL EXAM	FINAL EXAM
1-Dec-16	Thursday	FINAL EXAM	FINAL EXAM	FINAL EXAM
2-Dec-16	Friday	FINAL EXAM	FINAL EXAM	FINAL EXAM
3-Dec-16	Saturday	FINAL EXAM	FINAL EXAM	FINAL EXAM
4-Dec-16	Sunday	Sunday	Sunday	Sunday
5-Dec-16	Monday	FINAL EXAM	FINAL EXAM	FINAL EXAM
6-Dec-16	Tuesday	FINAL EXAM	FINAL EXAM	FINAL EXAM
7-Dec-16	Wednesday	FINAL EXAM	FINAL EXAM	FINAL EXAM
8-Dec-16	Thursday	FINAL EXAM	FINAL EXAM	FINAL EXAM
9-Dec-16	Friday	FINAL EXAM	FINAL EXAM	FINAL EXAM
10-Dec-16	Saturday	FINAL EXAM	FINAL EXAM	FINAL EXAM
11-Dec-16	Sunday	Sunday	Sunday	Sunday

12-Dec-16	Monday	FINAL EXAM	FINAL EXAM	FINAL EXAM
13-Dec-16	Tuesday	HOLIDAY	HOLIDAY	HOLIDAY
14-Dec-16	Wednesday	FINAL EXAM	FINAL EXAM	FINAL EXAM
15-Dec-16	Thursday	FINAL EXAM	FINAL EXAM	FINAL EXAM
16-Dec-16	Friday	FINAL EXAM	FINAL EXAM	FINAL EXAM
17-Dec-16	Saturday	FINAL EXAM	FINAL EXAM	FINAL EXAM
18-Dec-16	Sunday	Sunday	Sunday	Sunday
19-Dec-16	Monday	FINAL EXAM	FINAL EXAM	FINAL EXAM
20-Dec-16	Tuesday	FINAL EXAM	FINAL EXAM	FINAL EXAM
21-Dec-16	Wednesday	FINAL EXAM	FINAL EXAM	FINAL EXAM
22-Dec-16	Thursday	FINAL EXAM	FINAL EXAM	FINAL EXAM
23-Dec-16	Friday	FINAL EXAM	FINAL EXAM	FINAL EXAM
24-Dec-16	Saturday	FINAL EXAM	FINAL EXAM	FINAL EXAM

For January-June-2017

		UG	MBA
4-Jan-17	Wednesday		
5-Jan-17	Thursday		
6-Jan-17	Friday		
7-Jan-17	Saturday		
8-Jan-17	Sunday	Sunday	Sunday
9-Jan-17	Monday		
10-Jan-17	Tuesday		
11-Jan-17	Wednesday		
12-Jan-17	Thursday		
13-Jan-17	Friday		
14-Jan-17	Saturday		
15-Jan-17	Sunday	Sunday	Sunday
16-Jan-17	Monday		
17-Jan-17	Tuesday		
18-Jan-17	Wednesday		
19-Jan-17	Thursday	RM WORKSHOP	RM WORKSHOP
20-Jan-17	Friday	RM WORKSHOP	RM WORKSHOP
21-Jan-17	Saturday	RM WORKSHOP	RM WORKSHOP
22-Jan-17	Sunday	Sunday	Sunday
23-Jan-17	Monday		
24-Jan-17	Tuesday		
25-Jan-17	Wednesday		
26-Jan-17	Thursday	Holiday	Holiday
27-Jan-17	Friday		
28-Jan-17	Saturday		
29-Jan-17	Sunday	Sunday	Sunday
30-Jan-17	Monday		

31-Jan-17	Tuesday		
1-Feb-17	Wednesday		
2-Feb-17	Thursday		
3-Feb-17	Friday		
4-Feb-17	Saturday		
5-Feb-17	Sunday	Sunday	Sunday
6-Feb-17	Monday		
7-Feb-17	Tuesday		
8-Feb-17	Wednesday		
9-Feb-17	Thursday		
10-Feb-17	Friday	Holiday	Holiday
11-Feb-17	Saturday		
12-Feb-17	Sunday	Sunday	Sunday
13-Feb-17	Monday		
14-Feb-17	Tuesday		
15-Feb-17	Wednesday		
16-Feb-17	Thursday		
17-Feb-17	Friday		
18-Feb-17	Saturday		
19-Feb-17	Sunday	Sunday	Sunday
20-Feb-17	Monday		
21-Feb-17	Tuesday		
22-Feb-17	Wednesday		
23-Feb-17	Thursday		
24-Feb-17	Friday	Holiday	Holiday
25-Feb-17	Saturday		
26-Feb-17	Sunday	Sunday	Sunday
27-Feb-17	Monday		
28-Feb-17	Tuesday		
1-Mar-17	Wednesday		
2-Mar-17	Thursday		
3-Mar-17	Friday		
4-Mar-17	Saturday		
5-Mar-17	Sunday	Sunday	Sunday
6-Mar-17	Monday	I INTERNAL	I INTERNAL
7-Mar-17	Tuesday	I INTERNAL	I INTERNAL
8-Mar-17	Wednesday	I INTERNAL	I INTERNAL
9-Mar-17	Thursday		I INTERNAL
10-Mar-17	Friday		I INTERNAL
11-Mar-17	Saturday	INT CONFERENCE	INT CONFERENCE
12-Mar-17	Sunday	Sunday	Sunday
13-Mar-17	Monday	Holiday	Holiday
14-Mar-17	Tuesday		
15-Mar-17	Wednesday		

16-Mar-17	Thursday		
17-Mar-17	Friday		
18-Mar-17	Saturday	Holiday	Holiday
19-Mar-17	Sunday	Sunday	Sunday
20-Mar-17	Monday		
21-Mar-17	Tuesday		
22-Mar-17	Wednesday		
23-Mar-17	Thursday		
24-Mar-17	Friday		
25-Mar-17	Saturday		
26-Mar-17	Sunday	Sunday	Sunday
27-Mar-17	Monday		
28-Mar-17	Tuesday	Holiday	Holiday
29-Mar-17	Wednesday		
30-Mar-17	Thursday		
31-Mar-17	Friday		
1-Apr-17	Saturday		
2-Apr-17	Sunday	Sunday	Sunday
3-Apr-17	Monday		
4-Apr-17	Tuesday	Holiday	Holiday
5-Apr-17	Wednesday		
6-Apr-17	Thursday	II INTERNAL	II INTERNAL
7-Apr-17	Friday	II INTERNAL	II INTERNAL
8-Apr-17	Saturday	II INTERNAL	II INTERNAL
9-Apr-17	Sunday	Sunday	Sunday
10-Apr-17	Monday		II INTERNAL
11-Apr-17	Tuesday		II INTERNAL
12-Apr-17	Wednesday		
13-Apr-17	Thursday		
14-Apr-17	Friday	Holiday	Holiday
15-Apr-17	Saturday		
16-Apr-17	Sunday	Sunday	Sunday
17-Apr-17	Monday	PL	PL
18-Apr-17	Tuesday	PL	PL
19-Apr-17	Wednesday	PL	PL
20-Apr-17	Thursday	PL	PL
21-Apr-17	Friday	PL	PL
22-Apr-17	Saturday	PL	PL
23-Apr-17	Sunday	Sunday	Sunday
24-Apr-17	Monday	EXTERNAL VIVA	COMP VIVA
25-Apr-17	Tuesday	EXTERNAL VIVA	COMP VIVA
26-Apr-17	Wednesday	PL	PL
27-Apr-17	Thursday	PL	PL
28-Apr-17	Friday	PL	PL
29-Apr-17	Saturday	Holiday	Holiday

30-Apr-17	Sunday	Sunday	Sunday
1-May-17	Monday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
2-May-17	Tuesday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
3-May-17	Wednesday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
4-May-17	Thursday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
5-May-17	Friday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
6-May-17	Saturday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
7-May-17	Sunday	Sunday	Sunday
8-May-17	Monday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
9-May-17	Tuesday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
10-May-17	Wednesday	Holiday	Holiday
11-May-17	Thursday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
12-May-17	Friday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
13-May-17	Saturday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
14-May-17	Sunday	Sunday	Sunday
15-May-17	Monday	FINAL EXAM (UG EXCEPT B.COM)	FINAL EXAM
16-May-17	Tuesday		FINAL EXAM
17-May-17	Wednesday		FINAL EXAM
18-May-17	Thursday	FINAL EXAM (B.COM)	FINAL EXAM
19-May-17	Friday	FINAL EXAM (B.COM)	FINAL EXAM
20-May-17	Saturday	FINAL EXAM (B.COM)	FINAL EXAM
21-May-17	Sunday	Sunday	Sunday
22-May-17	Monday	FINAL EXAM (B.COM)	FINAL EXAM
23-May-17	Tuesday	FINAL EXAM (B.COM)	FINAL EXAM
24-May-17	Wednesday	FINAL EXAM (B.COM)	FINAL EXAM
25-May-17	Thursday	FINAL EXAM (B.COM)	
26-May-17	Friday	FINAL EXAM (B.COM)	
27-May-17	Saturday	FINAL EXAM (B.COM)	
28-May-17	Sunday	Sunday	Sunday
29-May-17	Monday	FINAL EXAM (B.COM)	
30-May-17	Tuesday	FINAL EXAM (B.COM)	
31-May-17	Wednesday	FINAL EXAM (B.COM)	

Annexure-ii
Academic Achievements

S. NO	PARTICULARS	DATE
1	Student Development Program	
	• Orientation Program	4-9 July
	• Seminar on Basics of Finance	27 July
	• Investor Awareness Seminar by ICICI Prudential	30 July
	• Induction Program for Under Graduate Students	6 Aug
	• Induction Program for Post Graduate Students	3 Sept
	• Seminar on Importance of Insurance by Indore Insurance Institute	22 Sept
	• Seminar on EBSCO	29 Sept
	• Seminar on J-Gate	30 Sept
2	Partnering Presentation for Under Graduate & Post Graduate Students	September
3	Industry Visit	
	• Industry Visit at Safexpress	9 July
	• Industry Visit at Gorani Industries	4 August
	• Industry Visit at Sun Pharma	27 August
4	Anti-Ragging Meeting	25 July
5	Online Anti-Ragging Meeting	6 Aug
6	Student-Mentor Interaction	August
7	Felicitation Ceremony	10 July
8	Social & Entrepreneurship Cell	
	• Kargil Diwas Celebration	26 July
	• Stall by Rotary Paul Harris School on Occasion of Rakshabandhan	8 Aug
	• Sadbhawna Diwas Celebration	23 August

9	Celebration of “Independence 70” : Yaad Karo Qurbani	9-23 Aug
	<ul style="list-style-type: none"> • Quit India Day Celebration 	6 Aug
	<ul style="list-style-type: none"> • Elocution Competition 	10 Aug
	<ul style="list-style-type: none"> • Discussion on the Successful 70 years of Independence 	12 Aug
	<ul style="list-style-type: none"> • Freedom Quiz 	13 Aug
	<ul style="list-style-type: none"> • Candle Light Freedom March 	14 Aug
	<ul style="list-style-type: none"> • Independence Day celebration 	15 Aug
	<ul style="list-style-type: none"> • Skit on Patriotism 	15 Aug
	<ul style="list-style-type: none"> • Mass Recitation of National Anthem 	23 Aug
10	Entrepreneurship Development Cell	
	<ul style="list-style-type: none"> • 50 Rupee Venture: Entrepreneurial Activity 	5 Sept
11	Swachhta Pakhwada	
	<ul style="list-style-type: none"> • Essay Writing Competition 	9 Sept
	<ul style="list-style-type: none"> • Slogan Making Competition 	10 Sept
	<ul style="list-style-type: none"> • Painting Competition 	17 Sept
12	Extra-Curricular Activity	
	<ul style="list-style-type: none"> • Janmashtami Celebration 	24 Aug
	<ul style="list-style-type: none"> • Teacher’s Day Celebration 	7 Sept
	<ul style="list-style-type: none"> • Hindi Diwas Celebration 	14 Sept
13	Pioneer Kabaddi League: An Inter School and Inter College Tournament	27-28 Aug
14	22nd National Conference on Youth “Grey Matter of the Nation”	15 Oct
15	Quality Improvement Program	10 Oct – 11 Nov
16	One Day National Workshop	18 Oct
17	Industrial Visit	
	<ul style="list-style-type: none"> • Tata International Ltd. 	13 Oct

	• Dainik Bhaskar	14 Oct
	• Unosack Flexible Packaging Pvt. Ltd.	17 Oct
18	Parent Teacher Meeting	1 Oct
19	Convocation Ceremony	8 Oct
20	Alumni Meet	8 Oct
21	Swachh Bharat Abhiyan	2 Oct
22	Celebration of Gandhi & Shastri Jayanti in collaboration with USM	2 Oct
23	Stall of Hand Made items by Rotary Paul Harris School	19 Oct
24	Vigilance Awareness Week	25 Oct
25	Chatra Suraksha Meeting	28 Nov
26	Intern College Participation in Sports District Level Kabaddi Tournament at MRSC	11 Nov
27	AIMS Sponsored Three Days Workshop on Research Methodology	19-21 Jan
28	Campus Placement	
	Concentrix	18 Jan
	Berger Paints	23 Jan
	EPIC Research	28 Jan
	Linkruit	7 Feb
	Reliance Communication	8 Feb
	Just Dial	16 Feb
	Capital Star	27 Feb
	HOB	3 March
	Lotte	24 March
	Chapter 247	31 March
29	Digi Dhan Mela	24 Jan
30	Digital Dakiya	

31	7 Days NSS Camp	28 Jan-5 Feb
32	Industry Interaction BR Group	3 Feb
33	Industry Interaction Reliance	6 Feb
34	Guest/Expert Lecture Series	
	By Dr. Geeta Nema on Marketing	9 Feb
	By Dr. Ganesh Kawadia on Demonitization	11 Feb
	Dr. Vivek Sharma on Statistics	13 Feb
	Dr. Rekha Archarya on Economics	14 Feb
	Mr. Jasvant Mandloi on SQL	14 Feb
	Dr. Anukool Hyde on Marketing	17 Feb
	Dr. Vrinda Tokekar on Computer Networking	21 Feb
	Dr. Dinesh Varshney on Physics	20 March
35	Industrial Visit at Dainik Bhaskar	12 April
36	Institute-Industry Collaboration	
	MOU Signing with Capital Star	27 April
	MOU Signing BR Group	2 May
37	Seminar on GST by CA Naveen Sood	13 May

Annexure-iii

Innovative teaching approaches introduced by the Institute for improving learning:-

Teaching approaches/methods/practices adopted	Outcome/ learning	Method of evaluation	Efforts by institute
One page addendum to existing syllabus	Teaching the Practical Application of the Theory and learning orientation	CCA presentations / Viva	Implemented the concept in all subjects of PG Course
Brand file	Students awareness about Brand and various terminologies used in Branding & Packaging	Evaluation of Submission	Implemented as part of CCA
Field work	To learn the real world situation related to Social, Economical, Environmental, Cultural issues	Project Report Evaluation	Implemented as part of CCA
Village Visit	To learn the socio economic problems in village from different angles and to impart "Survey Skills" as part of Research Orientation	Submission of Report & its evaluation by faculty member	Implemented as part of CCA
Research paper	Research Orientation	On basis of review of paper by faculty	Given weightage in the form of marks as an addition feature of CCA for PG Course
Minor Research Project	Research Orientation	Viva by External Expert	Made compulsory for all students at PG course
Major Research Project	Research Orientation	Viva by External Expert	Designed an elaborated process in two phases for evaluation.

Teaching approaches/methods/practices adopted	Outcome/ learning	Method of evaluation	Efforts by institute
Case Module	<ul style="list-style-type: none"> • Real-World example of the content or steps in the instructional systems design approach. • It connects theory to practice. • Practical examples or uses of information that students have already learned in courses. • It is an actual administrative situation involving a decision to be made or a problem to be solved. • Students teach themselves, with the Instructor being an active guide, rather than just a talking. The focus is on students learning through their joint, co-operative effort. • Practice client interaction skills. Practice use of analytical skills 	Mock Interviews and GD	For all theory subjects independent unit is dedicated for case module
Co-Curricular Activities (CCA)	Teaching beyond syllabus for Increasing Employability & Entrepreneurship	Presentations, Submission & Evaluation by faculty members	Introduced in MBA and BBA program as part of Curriculum.

Annexure-iv

Innovative aspects and experiments introduced by the college since obtaining autonomy

- 1. Internal External Marks Ratio:** Internal Marks Weightage increased to 40% in all the courses having External marks 60 % weightage.
- 2. Continuous Internal Assessment:** Various components have been introduced to evaluate the internal performance of the student throughout the semester. Internal assessment:-
 - **Written Test:** It comprises of 20 marks. To test the subject knowledge of the student two written test is conducted in the mid of the semester.
 - **Assignment:** It comprises of 10 marks. Faculty members of all subjects ask question to assess the practical knowledge of student.
 - **Subject Presentation/HBR Presentation:** It comprises of 10 marks. Faculty members of all subjects allot one topic per subject to student and student will present the same in form of Power Point Presentation.
 - **Co-Curricular Activities:** CCA activities are designed in line with curriculum of course. The practical aspect of the syllabus is being covered through various activities. The CCA activities includes: (any combination of following is implemented in one semester)
 - Communication Class, Paper Article Presentation, Local, National & International Problems; Business Plan (Project Report).
 - Decision making, product analysis, Market Survey report, English language, GD & PI, and business File.
 - Summer Training Project Presentation, English Language, GD and PI, SWOT Analysis of a Company, Business File and Research Paper.
 - Case Formulation & Analysis, Case Solving, Research Paper.
- 3. Minor Research Project and Research Paper:** Understanding the importance of practical learning the institute has introduced Minor Research Project as a part of Research Methodology Paper in MBA Second Semester. Minor Project has been given a weightage of 20 marks. This is a group activity. A group of students perform a comprehensive research of industry/market operations, which help them to understand the world better.

Also student has to prepare a research paper on same topic for which he has done a minor research project.
- 4. Dual Specialization:** Understanding the need of market Institute offers a dual specialization to student. Student has to opt two subjects in Third Semester. He will study 3 papers of each specialization opted. Thus equal weightage is given to both subjects.
- 5. Major Research Project Phase wise:** MRP being an important part of MBA degree is given a proper weightage. The MRP research process includes Synopsis development, Data Collection, Data Analysis and Report writing, covering the major R&D aspect of teaching & learning.

6. Introduction of CBCS Scheme: From 2015 onwards CBCS scheme was applicable for all courses and according to this scheme the courses are divided in to Core Courses, Ability Enhancement Courses, Generic Courses and Skill Development Courses. This scheme provide a flexibility to students to choose subjects according to their interest.

7. Research Area: Innovative concepts included such as Field Work, One Page Addendum, practical learning, Village Survey, Grass Root Action Management etc.

Syllabus Updation: Institute since obtaining autonomy has changed syllabus, included new subjects also to align academics more towards the industrial and current requirements.