

Minutes of Meeting of IQAC held on 11 January, 2014 at Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore

SN	Particulars	Details
1	Date	11 January, 2014
2	Place	Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore
3	Time	4:00 PM
4	PIPS Representative	Refer Table for list of members below
5	External Representative	Refer Table for list of members below

The attendance of the members is as under:

SN	Name	Designation	Attendance
1.	Dr. CA Pramod Kumar Jain	Principal & Chairman (Head of the Institute)	Present
2.	Dr. Pawan Patni	Director (Administrative officer)	Absent
3.	Dr. Mona Tawar	Director (Administrative officer)	Present
4.	Ms. Rashmi Farkiya	Teachers Representative	Present
5.	Mr. Anish Patel	Teachers Representative	Absent
6.	Mr. Sumit Zokarkar	Teachers Representative	Present
7.	Ms. Shweta Mogre	Teachers Representative	Absent
8.	Mr. Prakash Chand Jain	Member from Management	Present
9.	Dr. Ramesh Mangal	Member from Local Society	Present
10.	Dr. P.N. Mishra	Member from Local Society	Absent
11.	Dr. Aditya Lunavat	Member from Local Society	Present
12.	Mr. Anurag Tagde	Alumni	Absent
13.	Mr. Anil Gorani	Member from Industry	Present
14.	Mr. Anil Dhupar	Member from Industry	Present
15.	CA Prashant Jain	IQAC Coordinator & Secretary	Present

The agenda for the meeting was decided and communicated to the members in the notice as under:-

1. To welcome all the Members.
2. To confirm minutes of last meeting of IQAC
3. To appraise the members of IQAC about the action taken on last meeting.
4. To discuss on activities for student performance enhancement.
5. To plan for the extracurricular activities for Students' development
6. To update the status of NAAC 2nd Cycle Accreditation Process
7. Any other item with the permission of chair.

The proceeding of the meeting was as under-

Item No.1 Meeting commenced at 4:00 p.m. CA Prashant Jain appraised all the members about the agenda of the meeting and requested Dr. Mona Tawar to welcome all the members. Dr. Mona Tawar greeted all the members of IQAC.

Item No.2 CA Prashant Jain placed the agenda and requested Dr. Mona Tawar to read the minutes of last meeting held.

Members of the IQAC unanimously approved the meeting.

Item No.3 CA Prashant Jain reported on the action taken on the Last Meeting of IQAC that has been held from October-December, 2013 and apprised about the activities that were conducted successfully:

- Mock Personal Interviews for MBA III semester students
- SIP VIVA
- KASA Online Test
- A seminar by EBSCO
- Academic Excellence and Personality Development through group discussion

The following companies visited the campus for Placement:

- Consult Add Inc
- Capital Boosters
- Rainbow Tech Solutions P Ltd
- Codware Technologies P Ltd
- HDFC Bank
- Sony India
- Anand Rathi Stock Broking P Ltd
- Anand Rathi Stock Broking P Ltd
- India Forge & stamping Ltd
- Samsung Electronics P Ltd
- Samsung Electronics P Ltd
- S&P Capital
- Barbequ Nation P Ltd
- Bajaj Finserv Landing
- 3M Team Security Services
- IBM
- Asahi India map Auto Glass P Ltd
- Kasliwal Automotive Ltd
- Car wale.com

- Infosys
- Care Soft Inc
- TCS
- Capital Via
- Jaro Education
- XL Dynamic India P Ltd

Social activity for the students of Rotary Paul Harris School. The Cell organized an event with the students of Rotary Club

The Institute annual fest “Udbhav” was organized successfully on 25 and 26 October, 2013. Further, members were informed that AQAR for Academic Session 2009-10 and 2010-11 as approved in last meeting has been filed with NAAC on 29/11/2013.

Item No. 4. CA Prashant Jain placed the next agenda to discuss on activities for performance enhancement of students.

Dr. Mona Tawar said that student should be directed to learn actual working in the organizations, they should be guided to understand the events and actions in real time within the organization. For this purpose she suggested that students should get involve into analyzing the cases of various prominent organizations of the world. This will also help them to understand the global environment.

She added that the concept of Field Work is very successful in implementing the concept of practical learning, thus it should be conducted with more focus. Student should be motivated for taking variety of subjects so that the spectrum of learning get broader.

Item No. 5 Dr. CA Prashant Jain placed the next agenda to discuss the extra-curricular development of the students and events to be conducted.

Dr. CA P.K. Jain said that as a part of career planning student needs to be aware about the current trends and technologies, therefore apart from the curricular activities they should be exposed to the external environment. They also need to be presentable and have good personality. He suggested that some career guidance and career planning seminar to be organized in the institute for the student of UG and PG so that they can decide the direction of their career.

He added that career planning should also cover the entrepreneurship development. He advised that ED cell should also provide some expert lectures on same.

Shri P. C. Jain suggested that there need to be few discussion by the students and it need to be made open forum so that each and every student will participate in the same.

He further suggested that few social activities and village visits need to be planned so that we as responsible citizens can make a meaningful contribution towards our society.

Dr. P. K. Jain said that Industrial Visits and Inter Institute Participation need to be rigorously done throughout the year. Apart from the same few Extra-Curricular Activities need to be planned for the students to make them learn various aspects of personality.

Dr. Mona Tawar informed the members of IQAC that the institute has planned a National Conference, Sponsored by UGC on Mapping for Excellence: Challenges Ahead (Management), in the month of March.

Item No. 6. Members were informed that LOI has been submitted online at NAAC portal on 14/12/2013. Track ID was generated by the portal as MPCOGN13915. The members were shown the LOI and its track ID generated by portal. The Institute was in receipt of NAAC letter dated 26/12/2013 requiring information about grant released letters, latest affiliation letter from university. Institute has filed the reply to NAAC on 06/01/2014 containing all information required by NAAC letter dated 26/12/2013. LOI has been accepted by the NAAC on 10/01/2014. Members were shown the email received from NAAC regarding LOI acceptance.

Institute has received letter from NAAC dated 10/01/2014 requiring SSR to be submitted before 6 months from date of acceptance of LOI which is before 09/07/2014. Members were informed that SSR preparation is in progress.

Item No. 7. With permission of chair, Mr. Sumit Zokarkar suggested that presently the confidential section is working at R.No. 108 I Old Building, but considering the increase in work, it is required that the paper setting, moderation, result checking, valuation and scrutiny-decoding should be done at separate places. Thus one separate room to be allotted for the valuation and other related works.

Dr. Mona endorse him and proposed that Room no. 110 exactly opposite to R.No. 108 should be allotted to confidential section for smooth and efficient working.

Members approved the same.

The meeting ended up with a vote of thanks from Dr. CA Prashant Jain.

RESOLUTIONS OF MEETING:

IT WAS RESOLVED THAT the student will be motivated to study and analyze the cases of successful organizations shall be implemented at PG level.

FURHTER RESOLVED THAT the student will be asked to conduct a field work as a part of practical learning.

FURHTER RESOLVED THAT the Room No. 108 will be allotted for Confidential section work.

Dr. CA P. K. Jain

Chairman

CA Prashant Jain

Coordinator