

Minutes of Meeting of IQAC held on 17 March 2014 at Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore

SN	Particulars	Details
1	Date	17 March 2014
2	Place	Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore
3	Time	3:00 PM
4	PIPS Representative	Refer Table for list of members below
5	External Representative	Refer Table for list of members below

The attendance of the members is as under:

SN	Name	Designation	Attendance
1.	Dr. CA Pramod Kumar Jain	Principal & Chairman (Head of the Institute)	Present
2.	Dr. Pawan Patni	Director (Administrative officer)	Absent
3.	Dr. Mona Tawar	Director (Administrative officer)	Present
4.	Ms. Rashmi Farkiya	Teachers Representative	Present
5.	Mr. Varun Keshri	Teachers Representative	Present
6.	Mr. Sumit Zokarkar	Teachers Representative	Present
7.	Ms. Shweta Mogre	Teachers Representative	Present
8.	Mr. Prakash Chand Jain	Member from Management	Present
9.	Dr. Ramesh Mangal	Member from Local Society	Present
10.	Dr. P.N. Mishra	Member from Local Society	Present
11.	Dr. Aditya Lunavat	Member from Local Society	Present
12.	Mr. Anurag Tagde	Alumni	Absent
13.	Mr. Anil Gorani	Member from Industry	Present
14.	Mr. Anil Dhupar	Member from Industry	Present
15.	CA Prashant Jain	IQAC Coordinator & Secretary	Present

The agenda for the meeting was decided and communicated to the members in the notice as under:-

1. To welcome all the Members.
2. To Confirm minutes of last meeting of IQAC held
3. To appraise the members of IQAC about the action taken on last meeting.
4. To update the status of NAAC 2nd Cycle Accreditation process
5. To discuss the activities for upcoming session for faculty development
6. To discuss the activities for Student Development
7. Any other item with permission of chair

The proceeding of the meeting was as under-

Item No.1 Meeting commenced at 3:00 p.m. CA Prashant Jain appraised all the members about the agenda of the meeting and requested Dr. Mona Tawar to welcome all the members. Dr. Mona Tawar greeted all the members of IQAC. Members were informed that in place of Mr. Anish Patel Principal has nominated Mr. Varun Keshri as teacher's representative.

Item No.2 CA Prashant Jain placed the agenda and requested Dr. Mona Tawar to read the minutes of last meeting held.

Members of the IQAC unanimously approved the meeting.

Item No.3 CA Prashant Jain reported on the action taken on the Last Meeting of IQAC that has been held from July-September, 2013 and apprised about the activities that were conducted successfully:

- Case Analysis included in CCA and presentation were conducted for MBA-IV Semester
- Minor and Major Research Project Presentation and Viva were conducted
- Field Project carried out by UG and PG Students
- Various Seminar conducted under Student development Program
 - Seminar on "INVESTOR AWARENESS PROGRAMME" by ICSI on 17-01-2014
 - Seminar on "BE BEAUTIFUL- BEAUTY CLASS" by Hindustan Unilever Limited on 23-01-2014

- Seminar on “Personality Development & Self-Motivation” By CH Edge Makers on 5-02-2014
- Seminar on “Company Secretary Course: A Course That Transforms Students In To Modern Corporate Professionals” by ICSI on 18-02-2014
- Seminar on “GET READY FOR SUMMER INTERNSHIP” by Bulls Eye Private Limited on 24-02-2014
- Seminar on “How to Drive an Interview” by Bulls Eye Private Limited on 25-02-2014
- On 28th February, 2014, Mr. Durgesh Gaur conducted a Seminar on “The Dilemma of Political Economy”.
- Seminar on “Investors Awareness” by ICSI on 14-03-2014
- Workshops conducted:
 - A workshop on “ART OF LIVING” on 29-01-2014
 - A WORKSHOP ON “RESUME BUILDING” on 22-02-2014
- Open Forum Discussion
 - on “AAP- The Different Shades of Arvind Kejriwal” on 28-02-2014
 - on “Reality Shows in India” on 05-03-2014
 - on “Mercy Killing” on 07-03-2014
- Social & Entrepreneurship Development Program by EDC
 - Seminar on “Entrepreneurship Skills” by Dr. P.K. Jain on 01-03-2014
 - A Day at Navjeevan, a school for the children who are physically challenged on 9-01-2014
 - “Kite Flying Competition” in association with Anand Service Society and State Home for Deaf and Mute Person on 15-01-2014
 - A cricket match with disabled children In association with The National Association For Blind on 14-02-2014
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- Industrial Visit to Oswal Computers
- Inter-Institute Participation at
 - Jigyasa-PIMR, Indore
 - IMA Conclave
 - Jai-Utsav at Jaipuriya Indore

- Organized 18th National Conference Sponsored by UGC On Mapping for Excellence: Challenges Ahead (Management) on 08-03-2014
- Organized Pioneer Trophy-2014, 24-25 January, 2014
- Training Program was organized for Girls and Women “वीरांगना योजना” in association with by “खेल एवं युवा कल्याण विभाग, इंदौर, मध्य प्रदेश” on 4-18 Feb,2014
- Two Days “International Yoga Shivir” on 12-13 Feb, 2014

Further Members were informed that SSR preparation was in progress and now is ready for perusal.

Item No.4 CA Prashant Jain placed the agenda to update the status of NAAC 2nd Cycle Accreditation process. Members were shown the Self Study Report (SSR) which has been prepared by Steering Committee in coordination with all the departments. The SSR was placed before the members for comments and suggestions. Members suggestions were noted for incorporation. Dr. Ramesh Mangal, Dr Aditya Lunawat and Dr. P.N. Mishra (external experts) suggested the following:-

1. Department inputs should be included to maximum extent
2. Post accreditation activities should be tabulated
3. Highlights of infrastructure improvements done by IQAC should be included
4. A note about curriculum development / change process should also be mentioned
5. SSR should be uploaded at the Institute website well in advance (atleast 1 month before submitting to NAAC)

The corrections were noted by the Coordinator for inclusion.

Item No.5 CA Prashant Jain placed the agenda to discuss the activities for upcoming session for faculty development. Dr. P.N. Mishra suggested that many of the faculty members are involved in Ph.D. and other research work, therefore a workshop can be organized on research methodology so that it can benefit everyone. Further Dr. Mishra added that the workshop can be divided in 3 parts theory, Data analysis and technology in research.

Suggestions were noted for execution.

Item No. 6. CA Prashant Jain placed the next agenda to discuss the activities for Student Development. Dr. Lunawat suggested that some seminar for student awareness about the

Dr. P.K. Jain suggested that also some Summer Camp activity can be planned for students to motivate the extra-curricular activities and sports.

Members agreed on the suggestion.

Meeting ended with vote of thanks to members and special thanks to external experts for their valuable time.

Dr. CA P. K. Jain

Chairman

CA Prashant Jain

Coordinator