

Minutes of Meeting of IQAC held on 20 June 2014 at Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore

SN	Particulars	Details
1	Date	20 June 2014
2	Place	Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore
3	Time	4:00 PM
4	PIPS Representative	Refer Table for list of members below
5	External Representative	Refer Table for list of members below

The attendance of the members is as under:

SN	Name	Designation	Attendance
1.	Dr. CA Pramod Kumar Jain	Principal & Chairman (Head of the Institute)	Present
2.	Dr. Pawan Patni	Director (Administrative officer)	Absent
3.	Dr. Mona Tawar	Director (Administrative officer)	Present
4.	Ms. Rashmi Farkiya	Teachers Representative	Present
5.	Mr. Varun Keshri	Teachers Representative	Present
6.	Mr. Sumit Zokarkar	Teachers Representative	Present
7.	Ms. Shweta Mogre	Teachers Representative	Present
8.	Mr. Prakash Chand Jain	Member from Management	Present
9.	Dr. Ramesh Mangal	Member from Local Society	Present
10.	Dr. P.N. Mishra	Member from Local Society	Present
11.	Dr. Aditya Lunavat	Member from Local Society	Present
12.	Mr. Anurag Tagde	Alumni	Present
13.	Mr. Anil Gorani	Member from Industry	Absent
14.	Mr. Anil Dhupar	Member from Industry	Absent
15.	CA Prashant Jain	IQAC Coordinator & Secretary	Present

The agenda for the meeting was decided and communicated to the members in the notice as under:-

1. To welcome all the Members.
2. To confirm minutes of last meeting of IQAC
3. To appraise the members of IQAC about the action taken on last meeting & to discuss on 2nd Cycle NAAC accreditation
4. Any other item with permission of chair

The proceeding of the meeting was as under-

Item No.1 Meeting commenced at 4:00 P.M. CA Prashant Jain appraised all the members about the agenda of the meeting and requested Dr. Mona Tawar to welcome all the members. Dr. Mona Tawar greeted all the members of IQAC.

Item No.2 CA Prashant Jain placed the agenda and requested Dr. Mona Tawar to read the minutes of last meeting held. Members of the IQAC unanimously approved the meeting.

Item No.3 CA Prashant Jain placed the agenda to appraise the members of IQAC about the action taken on last meeting.

Members were informed that SSR as recommended by IQAC in its last meeting was prepared by the Steering Committee. The SSR has been duly uploaded on Institute website on 04/04/2014 and the information for the same has been given to NAAC. Thereafter, SSR has been submitted to NAAC on 17/05/2014. Members were informed about the letter received from NAAC dated 12/06/2014 stating that:-

1. Certificate of Compliance as per NAAC format is required
2. Copy of 2(f) and 12(B) certificate required
3. Latest copy of UGC development grant received from XI / XII plan.
4. Post accreditation initiatives as per NAAC format required.
5. Evaluation report of Departments required as per NAAC format separately.

Members were appraised about the above aspects. External members suggested the following:-

1. Separate department wise evaluation report to be prepared by the Steering Committee
2. Certificate of Compliance should be sent to NAAC

Dr. P.K. Jain, Principal informed that Institute is self financed and does not receive any development grant. The copies of 2(f) and 12(B) were sent to NAAC even at the time of LOI submission. Same was resent to NAAC at the time of SSR submission also. However, as informed by NAAC if Institute is not receiving any development grant then accreditation fee will be payable to NAAC. The guideline of receiving assistance from UGC was also discussed.

Principal Dr. P.K. Jain informed that Certificate of Compliance will be sent to NAAC. CA Prashant Jain informed that post accreditation initiatives were tabulated and segmented into categories such as infrastructure development, academic developments, etc. However, NAAC informed that the same is to be given separate paragraph wise.

Members decided & agreed on the following:-

1. Post accreditation initiatives to be given in paragraph form
2. Evaluative report of department to be given separately for Management, Commerce and Computer Applications
3. Certificate of Compliance to be sent by Principal

Suggestions were noted by Coordinator for execution and necessary filing to NAAC.

Meeting ended with vote of thanks to members for their valuable time.

Item No.4 With the permission of Chairperson, CA Prashant Jain placed the agenda that to inform the IQAC members that Institute has received the acceptance from NAAC on proposal of grant for National Seminar by NAAC letter dated 21-3-2014. The approved financial assistance is of Rs.1,00,000/ (Rupees One Lac only).

Members congratulated the institute and team.

Dr. P.N. Mishra suggested that there are various expert and experience person in the panel of NAAC, therefore Institute should write to NAAC Coordinator for nominating subject expert for this seminar. This will enhance the quality input to the seminar.

Dr. Mona said that the suggestion has been noted and will be executed as soon as possible.

Dr. CA P. K. Jain
Chairman

CA Prashant Jain
Coordinator