

Minutes of Meeting of IQAC held on 04 July 2015 at Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore

SN	Particulars	Details
1	Date	04 July 2015
2	Place	Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore
3	Time	4:00 PM
4	PIPS Representative	Refer Table for list of members below
5	External Representative	Refer Table for list of members below

The attendance of the members is as under:

SN	Name	Designation	Attendance
1.	Dr. CA Pramod Kumar Jain	Principal & Chairman (Head of the Institute)	Present
2.	Dr. Mona Tawar	Director (Administrative officer)	Present
3.	Ms. Rashmi Farkiya	Teachers Representative	Present
4.	Mr. Varun Keshri	Teachers Representative	Present
5.	Mr. Sumit Zokarkar	Teachers Representative	Present
6.	Ms. Shweta Mogre	Teachers Representative	Present
7.	Ms. Kumkum Sinha	Teachers Representative	Present
8.	Mr. Prakash Chand Jain	Member from Management	Present
9.	Dr. Ramesh Mangal	Member from Local Society	Present
10.	Dr. P.N. Mishra	Member from Local Society	Present
11.	Dr. Aditya Lunavat	Member from Local Society	Present
12.	Mr. Anurag Tagde	Alumni	Present
13.	Mr. Anil Gorani	Member from Industry	Absent
14.	Mr. Anil Dhupar	Member from Industry	Present
15.	CA Prashant Jain	IQAC Coordinator & Secretary	Present

The agenda for the meeting was decided and communicated to the members in the notice as under:-

1. To welcome all the Members
2. To confirm minutes of last meeting of IQAC
3. To appraise the members of IQAC about the action taken on last meeting
4. To discuss the preparation of 20th National Conference
5. To discuss on activities for student for upcoming session.
6. To plan for social activities and awareness program
7. To plan for recreational activities for faculty and staff members.
8. Any other item with the permission of chair

The proceeding of the meeting was as under-

Item No.1 Meeting commenced at 4:00 p.m. CA Prashant Jain appraised all the members about the agenda of the meeting and requested Dr. Mona Tawar to welcome all the members. Dr. Mona Tawar greeted all the members of IQAC.

Item No.2 CA Prashant Jain placed the agenda and requested Dr. Mona Tawar to read the minutes of last meeting held.

Members of the IQAC unanimously approved the meeting.

Item No.3 CA Prashant Jain reported on the action taken on the Last Meeting of IQAC that has been held from April-June 2015 and apprised about the activities that were conducted successfully:

- Student Development Program
 - Seminar on Business File by Dr. CA P. K. Jain
 - Seminar on VAT by CA Girdhar
- Faculty Development Program
 - Seminar on UGC Guidelines Regarding API and PBAS by Dr. CA Prashant Jain
 - Seminar on Filling of Income Tax Return by Dr. CA Prashant Jain
- Semester End MAY 2015 Examination
- Staff Development Program
- Activities under NSS SFU Unit 01
 - Free Health Check-up Camp by Pioneer Institute
 - International YOGA Day
- Social & Entrepreneurship Cell

- Visit to Bahu-Uddeshiya Seva Samiti
- Activities under Day Care Center by Being Responsible
- Last Day Celebration MBA IV Semester (2013-15 Batch)
- Swachh Bharat Abhiyan Mission Activities in Institute

Also Dr. Prashant updated members that the certificate courses which were approved by the IWAC were placed in respective Boards, Academic Council and Governing Body of the Institute and duly approved.

Item No. 4 Dr. CA Prashant Jain placed the next agenda to discuss the preparation of the upcoming conference which is 20th National Conference scheduled on 24/09/2015. Dr. CA Prashant Jain requested to Ms. Kumkum Sinha, Secretary of the conference to brief about the status. Ms. Kumkum Sinha briefed the IQAC members that the theme of the conference is “Youth: I am Red” which is focused on the perception and reaction of youth on current scenario. Papers have been called and have received a good response. In the conference along with the paper presentation a panel discussion is also planned. The panel discussion will be done by students of various Institutes of the country. Further preparations are in progress and will be completed within scheduled time.

The members of the committee gave best wishes to the conference organizing team.

Item No.5 Dr. CA Prashant Jain placed the next agenda to discuss the activities for the upcoming session. Dr. Mona Tawar, Director informed the members that in upcoming semester following activities are scheduled for students:

- MBA-III Semester
 - Major Research Project (Phase-I)
 - SWOT Analysis
 - SIP Presentation
- MBA-I Semester
 - Paper Article Presentation
 - Local, National, International Problem
 - English Classes
 - Business Plan
- Undergraduate Programs:
 - Field Work Survey
 - Subject Presentation

Dr. Tawar also placed the report formats designed for Major Research Project and Field Work Survey. Members appreciated the planning and preparation done by the team.

Mr. Anil Dhupar added to the above by saying that along with the classroom knowledge student should be given exposure to the real industry life. Practical knowledge is most important in the present scenario where everyone has degree but very few has capability to convert knowledge in to skill. Thus student should be taken to industry visits. Especially for the new students who are about to start their college level learning.

Mr. Anurag Tagde further suggested that some motivational and personality development seminars should also be planned.

Dr. Tawar, also informed that institute has also planned for the Induction Program for Undergraduate and Postgraduate students. Which will help them to understand the institute culture and learn with more joy.

Dr. Tawar said that the valuable suggestions have been noted and will be incorporated into the activities.

Item No.6 Dr. CA Prashant Jain placed the next agenda to discuss the Social Cell and Awareness Activities for the development of students and social benefits. Mr. Varun Kehsri, Co-Coordinator Social and Entrepreneurship Cell informed the members that few health-checkup and awareness activities have been already planned. Further he added that institute has a tie up with Rajas Eye Hospital, under which they organize an eye checkup camp at institute premise. Also Institute has tie up with Rotary Paul Harris School for organizing activities.

Further Dr. Tawar added institute also has tradition to celebrate Sadbhavna Diwas, Yuva Diwas, NSS Day, Independence Day etc. Also the NSS unit of the institute is highly active and organizing social activities.

Members of committee appreciated the efforts.

Item No.7 Dr. CA Prashant Jain placed the next agenda with permission of the chair that all the staff and faculty members have been working continuously for last few months because of examination and result pressure. Thus there is a need for some stress releasing activities. Dr. P.K. Jain suggested that playing sport is the best stress buster, thus we should plan a day with some sports activities. Further he added that a lunch together would be more enjoying and will increase the harmony amongst.

Members agreed on all the suggestions.

Meeting ended with vote of thanks to members and special thanks to external experts for their valuable time.

Dr. CA P. K. Jain

Chairman

Dr. CA Prashant Jain

Coordinator