

**Minutes of Meeting of IQAC held on 05 October 2015 at Board Room, Pioneer Institute
of Professional Studies, Mahalaxmi Nagar, Indore**

SN	Particulars	Details
1	Date	05 October 2015
2	Place	Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore
3	Time	4:00 PM
4	PIPS Representative	Refer Table for list of members below
5	External Representative	Refer Table for list of members below

The attendance of the members is as under:

SN	Name	Designation	Attendance
1.	Dr. CA Pramod Kumar Jain	Principal & Chairman (Head of the Institute)	Present
2.	Dr. Mona Tawar	Director (Administrative officer)	Present
3.	Ms. Rashmi Farkiya	Teachers Representative	Present
4.	Mr. Varun Keshri	Teachers Representative	Present
5.	Mr. Sumit Zokarkar	Teachers Representative	Present
6.	Ms. Shweta Mogre	Teachers Representative	Present
7.	Ms. Kumkum Sinha	Teachers Representative	Present
8.	Mr. Prakash Chand Jain	Member from Management	Present
9.	Dr. Ramesh Mangal	Member from Local Society	Present
10.	Dr. P.N. Mishra	Member from Local Society	Present
11.	Dr. Aditya Lunavat	Member from Local Society	Present
12.	Mr. Anurag Tagde	Alumni	Present
13.	Mr. Anil Gorani	Member from Industry	Absent
14.	Mr. Anil Dhupar	Member from Industry	Present
15.	CA Prashant Jain	IQAC Coordinator & Secretary	Present

The agenda for the meeting was decided and communicated to the members in the notice as under:-

1. To welcome all the Members
2. To confirm minutes of last meeting of IQAC
3. To appraise the members of IQAC about the action taken on last meeting
4. To discuss the preparation of 21th National Conference
5. To discuss on activities for student for upcoming months.
6. Any other item with the permission of chair

The proceeding of the meeting was as under-

Item No.1 Meeting commenced at 4:00 p.m. CA Prashant Jain appraised all the members about the agenda of the meeting and requested Dr. Mona Tawar to welcome all the members. Dr. Mona Tawar greeted all the members of IQAC.

Item No.2 CA Prashant Jain placed the agenda and requested Dr. Mona Tawar to read the minutes of last meeting held.

Members of the IQAC unanimously approved the meeting.

Item No.3 CA Prashant Jain reported on the action taken on the Last Meeting of IQAC that has been held from July-Sept 2015 and apprised about the activities that were conducted successfully:

- Student Development Program
 - Motivational Seminar by Ms. Prerna Chaturvedi, Aviator, International Business Development Entrepreneur
 - Seminar on MS Office by Mr. Amol Raut
 - Seminar by Rooman Technology on “Project Udaan” delivered by Ms. Apeksha Jain (Training Head) and Ms. Garima Jain
 - Seminar on “National Stock Exchange” from Indira Securities delivered by Mr. Mrinal and Ms Rithika
 - Seminar on “Communication Skills and Personality Development” taken by Dr. Nitin Merh
- Industrial Visits
 - Ritspin Synthetics, Pithampur
 - Safe Express, Mangliya
 - JK Files and Tools, Pithampur
- Faculty Development Program

- Workshop on EBSCO by Mr. Randip Singh, Training Specialist-North India, EBSCO Information Services India Pvt. Ltd
- Student activities:
 - Major Research Project
 - SWOT Analysis
 - Paper Article Presentation
 - Local, National & International Problem
 - Field Work Survey
 - Subject Presentation
 - Summer Internship Program-Viva
- Anti-Ragging Meeting
- Chhatra Suraksha Samiti Meeting with Ms. Dhanwanti Pawar, the Nodal officer
- Placement drive for
 - Concentrix
- Social & Entrepreneurship Cell
 - Student Participation in World Record of Reciting of VANDE-MATRAM
 - Celebration of Sadbhawna Diwas
 - Seminar on Occasion of World Heart Day conducted by Dr. Sandeep Shrivastava, Cardiac and Medical Director at Medanta Hospital, Indore
 - Eye Check-up Camp by Rajas Eye & Retina Research Centre
 - Stall by Rotary Paul Harris School on Occasion of Raksha Bandhan
- Activities under NSS SFU Unit No 01
 - “Spirit of Youth” was celebrated on account of Yuva Diwas
 - Awareness Activity about the Harmful Effects of Weeds
 - NSS Day Celebration
- National Conference successfully Organized on 24-9-2015 with Esteemed guest namely Dr. Sandeep Atre, Dr. Punit Dwivedi and Ms. Aditi Chourasia.
- Induction Program: UG
- Induction Program: PG
- Extra-Curricular Activity
 - Recreational Activity for Faculty & Staff
 - Pool Lunch & Sports
 - Cricket Match
 - 69th Independence Day Celebration
 - Seminar on Sahaj Yoga by Ms. Chetna Jain
 - Seminar on Food Habits by Shri Vishwas Sharma

- Tribute to Dr. APJ Abdul Kalam
- Teachers Day Program

Item No. 4 Dr. CA Prashant Jain placed the next agenda to discuss the preparation of the upcoming conference which is 21st National Conference scheduled on 10/10/2015 on “Mapping for excellence: Challenges Ahead in Evidence Based Management”. Dr. CA Prashant Jain requested to Dr. Mona Tawar, Secretary of the conference to brief about the status. Dr. Mona Tawar briefed the IQAC members that the theme of the conference is “Mapping for excellence: Challenges Ahead in Evidence Based Management” which is focused on the challenges of Evidence Based Management. Papers have been called and have received a good response near about 50 abstracts and full papers have been received. In the conference along with the paper presentation session some eminent personality of Management education will be there to enlighten the gathering. Further preparations are in progress and will be completed within scheduled time.

The members of the committee gave best wishes to the conference organizing team.

Item No.5 Dr. CA Prashant Jain placed the next agenda to discuss the activities for students in the coming months. Dr. Mona Tawar, Director informed the members that in upcoming semester following activities which are ongoing will be completed and viva will be done for them.

- MBA-III Semester
 - Major Research Project (Phase-I)
 - SWOT Analysis
 - SIP Presentation
- MBA-I Semester
 - Paper Article Presentation
 - Local, National, International Problem
 - English Classes
 - Business Plan
- Undergraduate Programs:
 - Field Work Survey
 - Subject Presentation

Dr. P.N. Mishra said that in coming months will be full of placement activities so student should be prepared for it. They should be trained for Group Discussion, Aptitude Test, Interview etc.

Further Mr. Anil Dhupar added some seminar or workshop on career options in different fields will also help student to understand the market trends.

Dr. Tawar said that the valuable suggestions have been noted and will be incorporated into the activities.

Members agreed on all the suggestions.

The members were informed that AQAR for the Academic Year 2014-15 has been prepared. The same was placed before the members for suggestions and approval for onward filing to NAAC. The members approved the same for filing to NAAC.

Meeting ended with vote of thanks to members and special thanks to external experts for their valuable time.

Dr. CA P. K. Jain

Chairman

Dr. CA Prashant Jain

Coordinator