

**Minutes of Meeting of IQAC held on 02-01-2018 at Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore**

<b>SN</b>	<b>Particulars</b>	<b>Details</b>
1	Date	02-01-2018
2	Place	Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore
3	Time	1:30 PM
4	PIPS Representative	Refer Table for list of members below
5	External Representative	Refer Table for list of members below

The attendance of the members is as under:

<b>SN</b>	<b>Name</b>	<b>Designation</b>	<b>Attendance</b>
1.	Dr. CA Pramod Kumar Jain	Principal & Chairman (Head of the Institute)	Present
2.	Dr. Mona Tawar	Director (Administrative officer)	Present
3.	Dr. Shweta Mogre	Teachers Representative	Present
4.	Ms. Kumkum Sinha	Teachers Representative	Present
5.	Dr. Rashmi Badjatya	Teachers Representative	Present
6.	Dr. Tanu Srivastava	Teachers Representative	Present
7.	Ms. Simnalika Kushwaha	Teachers Representative	Present
8.	Mr. Prakash Chand Jain	Member from Management	Present
9.	Dr. Ramesh Mangal	Member from Local Society	Present
10.	Dr. P.N. Mishra	Member from Local Society	Present
11.	Dr. Aditya Lunavat	Member from Local Society	Present
12.	Mr. Anurag Tagde	Alumni	Present
13.	Mr. Anil Gorani	Member from Industry	Present
14.	Mr. Anil Dhupar	Member from Industry	Present
15.	Dr. CA Prashant Jain	IQAC Coordinator & Secretary	Present

**The agenda for the meeting was decided and communicated to the members in the notice as under:-**

1. To welcome all the Members
2. To confirm minutes of last meeting of IQAC
3. To appraise the members of IQAC about the action taken on last meeting
4. To discuss on activities for student for upcoming session.
5. Any other item with the permission of chair

**The proceeding of the meeting was as under-**

**Item No.1** Meeting commenced at 4:00 p.m. Dr.CA Prashant Jain appraised all the members about the agenda of the meeting and requested Dr. Mona Tawar to welcome all the members. Dr. Mona Tawar greeted all the members of IQAC. She informed the Members that Mr. Sumit Zokarkar has resigned from his duties, so Ms. Simnalika Kushwaha was nominated by the Principal as Teacher's representative.

**Item No.2** Dr. CA Prashant Jain placed the agenda and requested Dr. Mona Tawar to read the minutes of last meeting held. The Members of the IQAC unanimously approved the meeting.

**Item No.3** Dr. CA Prashant Jain reported on the action taken on the Last Meeting of IQAC that has been held from October-November-December 2017 and appraised about the activities that were conducted successfully:

- Corporate Lecture by Management Career Institute on Digital Marketing
- Lecture on Communication Skills
- Celebration of the birthday of Mahatma Gandhi and Lal Bahadur Shastri
- Clothes Donation Drive
- Campaign Swachhta hi Seva- Cleanliness is Service
- National Unity Day
- Children's Day and Deepawali Celebration
- Singing and Dancing Competition

**Item No. 4** Dr. CA Prashant Jain placed the next agenda to discuss the activities for students to be done in the upcoming months (January-February-March, 2018).

Dr. Mona Tawar informed the members that the following events are well planned in the upcoming months:

Dr. Shweta Mogre informed that an event of Basant Panchami is planned under the extracurricular activities.

Adding to the information, Ms. Simnalika Kushwaha said that Event Sham-e-Ghazal is also planned. She further described that the following programs are planned under the E Week Celebration:

Day 1: Movie & Documentary

Day 2: A Lecture on Challenge before an Editor

Day 3: Dr. CA P. K. Jain and Zumba Classes by Mr. Shekhar Solanki

Day 4: Digital Marketing

Day 5: Social Media

Day 6: Fun Fair

She continued by saying that Seminar on Writing Bollywood Script under the Head Creative Writing is also planned and under the Incubation Cell, few students, who are trained dancers will be made familiar about Folk Dance, so that they can also start their classes and be Entrepreneurs. Under the Incubation Cell, a Workshop will be conducted on Food & Nutrition.

Ms. Kumkum Sinha informed the Members about Industrial Visit at Sciencetech Technology Pvt. Ltd. and Industrial Visit at Sanchi Milk is planned. Also Convocation & Alumni Meet is scheduled for the UG and PG students. The Convocation of Agribusiness Students is also planned well. Shri P.C. Jain applauded on the same.

Dr. Tanu Srivastava informed that she has attended few Workshops on Smart Girls, conducted at DAVV, Indore. In the same line and length, the Institute has also prepared to plan Smart Girl Workshop in the Institute.

Dr. Mona Tawar informed that under NSS SFU, the Institute has planned the NSS Camp for students.

Dr. Shweta Mogre said that Seminars and Lectures are planned on Preparation Competitive Exam has become the need of the day and as we are having MoU with various agencies, we have planned to organize few classes for students on Verbal Ability, Logical Reasoning, Mathematical Models, English Language etc. that will benefit the students towards the selection in the Government Examinations and Higher Study. Also the Corporate Lectures will help the existing students to get familiar with the Industry.

Mr. Anil Gorani added that few sessions should be conducted in order to give insight into the Health, especially Girl's health. In connection to the same, Dr. Rashmi Badjatya informed about a Lecture by Gynecologist, under Women's Health and Awareness Program. She informed on organizing Women's Day Celebration too.

Mr. Anurag Tagde informed that various activities are planned under the Community Development Program and Social Cell like NGO Visit to UNNAYAN, NGO Visit to ANUBHUTI, NGO Visit to JWALA under the banner Skill Development Program and community development program is planned.

Dr. Mona Tawar informed that in the same line and length a corporate lecture is planned for the development of Employability Skills in the students, to which Dr. Aditya Lunavat briefed upon the Institute-Industry Linkages and its significance in the final placements of the students.

Dr. Ramesh Mangal and Dr. Aditya Lunavat applauded the IQAC Members for doing a great job towards students' progression and regarding events related to the Co-Curricular Activities are well planned.

Meeting ended with vote of thanks by Dr. Mona Tawar to the members and special thanks to external experts for their valuable time.

#### **RESOLUTIONS OF THE MEETING:**

**RESOLVED THAT** the Institute will take care for the Industry- Institute Interaction, National Development Schemes, Social Development and Extra Curricular Activities for the students.

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Dr. CA P. K. Jain

Chairman

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Dr. CA Prashant Jain

Coordinator