

Minutes of Meeting of IQAC held on 9 January, 2010 at Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore

SN	Particulars	Details
1	Date	9 January, 2010
2	Place	Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore
3	Time	4:00 PM
4	PIPS Representative	Refer Table for list of members below
5	External Representative	Refer Table for list of members below

The attendance of the members is as under:

SN	Name	Designation	Attendance
1.	CA Pramod Kumar Jain	Principal & Chairman (Head of the Institute)	Present
2.	Dr. Pawan Patni	Director (Administrative officer)	Present
3.	Dr. V.K. Jain	Director (Administrative officer)	Present
4.	Dr. Mona Tawar	Teachers Representative	Present
5.	Mr. Anish Patel	Teachers Representative	Present
6.	Mr. Sumit Zokarkar	Teachers Representative	Present
7.	Ms. Shweta Mogre	Teachers Representative	Present
8.	Mr. Prakash Chand Jain	Member from Management	Present
9.	Dr. Ramesh Mangal	Member from Local Society	Present
10.	Dr. P.N. Mishra	Member from Local Society	Absent
11.	Dr. Aditya Lunavat	Member from Local Society	Present
12.	Mr. Anurag Tagde	Alumni	Absent
13.	CA Prashant Jain	IQAC Coordinator & Secretary	Present

The agenda for the meeting was decided and communicated to the members in the notice as under:-

1. To welcome all the Members.
2. To Confirm minutes of last meeting of IQAC
3. To appraise members action taken on last meeting
4. To discuss on Institute Industry Interface and students' development
5. To discuss on matters related to quality upgrading in teaching
6. To discuss on new initiatives to be taken for Faculty and Staff development
7. To plan for infrastructural development in the institute
8. Any other item with permission of chair.

The proceeding of the meeting was as under-

Item No.1 Meeting commenced at 4:00 p.m. CA Prashant Jain appraised all the members about the agenda of the meeting and requested Dr. Pawan Patni to welcome all the members. Dr. Pawan Patni greeted all the members of IQAC.

Item No.2 CA Prashant Jain placed the agenda and requested Dr. Mona Tawar to read the minutes of last meeting. The members of the IQAC unanimously approved the last minutes of meeting.

Item No.3 CA Prashant Jain reported on the action taken on the last meeting of IQAC that has been held from October- December, 2009

CA Prashant Jain appraised about the Lectures, Seminars and Workshops that were conducted successfully:

- Seminar on Blood Pressure by Prof. Anshu Thakur, where she highlighted on the symptoms and harmful effects of blood pressure.
- Seminar on Global Meltdown and Indian Economy in Deregulated Environment by Dr. Sharad Khandelwal.
- Seminar on Women's Health and Well Being by Dr. Divya Gupta, MBBS, DGO, Gynecologist and Obstetrician.
- Seminar on How to Teach Accounting to Management Students was organized.
- Lecture on Artificial Intelligence, delivered by Dr. Maya Ingle, which covered the history, Branches, Applications of AI, Philosophy and Predictions.
- Lecture being delivered by Prof. Birendra Singh, where he explained the concepts related to KYC, AML, Retail and Corporate Banking, Trade and Forest Investment Banking.
- A Workshop by Frankfinn Institute of Air Hostess- Indore
- Workshop on Law of Attraction
- Workshop on Traits Expected in Entrant Business Leaders in Industry.
- Workshop on How to Write a Research Paper was conducted.
- Students' participation in IMI marketing Carnival by Indore Management Institute.
- Students' Participation in Talk Show by Nai Duniya

Events and Social Activities

- District Level Volley Ball Tournament, where Mr. Pawan Jain, SDM, Sawer, Mr. Ravi Atrolia, DSP, Indore and Mr. Mahendra Kumar Mishra were present.
- Technolowledge-2009 in association with Parkhya Solutions, a Two Day Technical Festival on October 9-10, 2009.

- CA Prashant Jain also appraised to all the members that the Institute is also working for the society and community and so Rs. 3100/- has been contributed by the students, staff and the faculty members for National Association for the blind.

Faculty Development Program: A FDP on Management of the Self for Organizational Effectiveness: A Visit to Jainism was conducted. The key Note Speaker was CA P. K. Jain. Dr. Ramesh Mangal suggested FDP programs on Commerce field also. Further, Dr. Aditya Lunawat said that lots of resource person are available in the commerce field and the names can be provided by him so that good FDP can be planned in the area of commerce also.

Placements: The following companies visited the campus:

- Capital Via
- Ranbaxy
- Reliance Money
- Shivam Water Treators

CA Prashant Jain also appraised members of IQAC about new initiative taken by the college for development of students

New Initiatives

- Classroom culture is made highly interactive involving more case studies, simulations & exercises, individual & group presentations, role-plays and live projects.
- Lectures and seminars from illustrious speakers from academic and industry are integrated in the curriculum to keep students rationalized on emerging trends in the industry and economy.
- The teaching methodology is designed to augment originality of judgment, creativity in decision making and building managerial proficiency.
- Strong emphasis is laid on building analytical capability among the students through participation and presentation of cases ranging from brief business situation analysis to functional cases in each subject.
- Students with diverse backgrounds, qualifications and learning styles are encouraged to bring in their experiences and perspectives as key learning. In both individual and team-based projects, students constantly challenge themselves and are inspired to give their best in an academically rigorous yet open-minded environment.
- Team work and peer learning is one of the key focus areas. Tasks/assignments are designed in such a fashion that involves a lot of group work and interaction among students.

All this enables student learn interpersonal skills and group dynamics; an exceedingly essential requirement for later part of their lives.

Item No.4 CA Prashant Jain Placed the next agenda that committee should plan Industrial Visit as a part of student development.

Members unanimously agreed that industrial exposure to management students is very important to make him understand the subjects being taught in the class room.

Item No. 5. CA Prashant Jain placed the next agenda. CA P.K. Jain informed all the members of IQAC that the Institute has planned to organize First TPO Conference in the Institute Premises. This is aimed to provide placement assistance to the students.

Adding further he also informed the members that Institute has planned for 8th National Conference on theme “Mapping for Excellence: Challenges Ahead”. Preparations are going in full speed. Encouraging response have been received. More than 80 paper have been received.

Item No. 6. Dr. V. K. Jain announced to all the members of IQAC that the Training and Placement Officer has planned the campus drive for students at Peoples Samachar, VS Enterprises and IDBI Bank, that are lined up for the month of March, 2010.

Dr. Pawan Patni suggested that classroom culture should be highly interactive and teaching should be made case oriented.

CA Prashant Jain suggested to have task and work assignments in such a way so as to make the sessions more interactive. More focus should be given on peer learning, team work, interpersonal skills and group dynamics.

Dr. Lunawat added that to make learning more knowledge and application oriented the students along with faculty members should be promoted to write research papers. Dr. V.K. Jain suggested that this thought can be implemented in MBA III semester onwards as student learn Research Methodology a subject in II semester. Also it will enhance the capability if student and faculty members both. It can be a part of co-curricular activity.

Item No. 7. CA Prashant Jain placed the next agenda to plan for infrastructural development in the institute.

Shri P.C. Jain suggested that college should take new initiatives related to teaching pedagogy, he further suggested that LCD projector should be installed in various class rooms so that a better teaching learning environment can be provided to the students.

Dr. V.K. Jain proposed that institute should increase capacity or build additional computer lab as large number of student can access computers at one time. Also it will be helpful in teaching practical subjects online.

Mr. Anish Patel proposed that the flooring of the Old building ground floor and first floor needs to be updated.

Members agreed on the infrastructural development issues, as these updations are regularly needed.

Item No. 8. CA Prashant Jain placed the next agenda with Permission of chair Dr. V.K. Jain placed the next agenda that looking to the admission status and infrastructure available at institute, institute should apply to University for increase in intake in MBA Course.

Members unanimously agreed on the same and advised the Director MBA to do the needful.

Meeting ended with vote of thanks by Dr. Mona Tawar.

RESOLUTIONS OF MEETING:

IT WAS RESOLVED THAT the institute will include Research paper writing as a co-curricular activity.

FURTHER RESOLVED THAT in the area of infrastructural development following updations are required:

1. Class rooms (remaining) will be equipped with LCD projectors
2. New computer lab with increased capacity will be developed.
3. Renovation of flooring and ceiling at OLD building will be done in Coming Months.

IT WAS RESOLVED THAT the institute will apply to university for increase in intake of MBA Course.

CA P. K. Jain

Chairman

CA Prashant Jain

Coordinator