

Minutes of Meeting of IQAC held on 02-07-2018 at Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore

| SN | Particulars | Details |
|----|-------------------------|--|
| 1 | Date | 02-07-2018 |
| 2 | Place | Board Room, Pioneer Institute of Professional Studies, Mahalaxmi Nagar, Indore |
| 3 | Time | 4:00 PM |
| 4 | PIPS Representative | Refer Table for list of members below |
| 5 | External Representative | Refer Table for list of members below |

The attendance of the members is as under:

| SN | Name | Designation | Attendance |
|-----|--------------------------|--|------------|
| 1. | Dr. CA Pramod Kumar Jain | Principal & Chairman (Head of the Institute) | Present |
| 2. | Dr. Mona Tawar | Director (Administrative officer) | Present |
| 3. | Dr. Shweta Mogre | Teachers Representative | Present |
| 4. | Ms. Kumkum Sinha | Teachers Representative | Present |
| 5. | Dr. Neha Lakhotia | Teachers Representative | Present |
| 6. | Dr. Tanu Srivastava | Teachers Representative | Present |
| 7. | Ms. Simnalika Kushwaha | Teachers Representative | Present |
| 8. | Mr. Anurag Tagde | Teachers Representative | Present |
| 9. | Mr. Prakash Chand Jain | Member from Management | Present |
| 10. | Dr. Ramesh Mangal | Member from Local Society | Absent |
| 11. | Dr. P.N. Mishra | Member from Local Society | Absent |
| 12. | Dr. Aditya Lunavat | Member from Local Society | Absent |
| 13. | Ms. Priyadarshani Gupta | Alumni | Present |
| 14. | Mr. Anil Gorani | Member from Industry | Present |
| 15. | Mr. Anil Dhupar | Member from Industry | Present |
| 16. | Dr. CA Prashant Jain | IQAC Coordinator & Secretary | Present |

The agenda for the meeting was decided and communicated to the members in the notice as under:-

1. To welcome all the Members
2. To confirm minutes of last meeting of IQAC

3. To appraise the members of IQAC about the action taken on last meeting
4. To discuss on activities for student for upcoming session.
5. Any other item with the permission of chair

The proceeding of the meeting was as under-

Item No.1 Meeting commenced at 4:00 P.M. Dr.CA Prashant Jain appraised all the members about the agenda of the meeting and requested Dr. Mona Tawar to welcome all the members. Dr. Mona Tawar greeted all the members of IQAC.

Dr. Mona Tawar informed the members that as Dr. Rashmi Badjatya has resigned from her services, Dr. Neha Lakhotia is appointed as Teachers Representative at her place.

Item No.2 Dr.CA Prashant Jain placed the agenda and requested Dr. Mona Tawar to read the minutes of last meeting held. Members of the IQAC unanimously approved the meeting.

Item No.3 Dr.CA Prashant Jain reported on the action taken on the Last Meeting of IQAC that has been held from April- May-June 2018 and appraised about the activities that were conducted successfully:

Annual Function (UDBHAV 2018)

Parents Teachers Association (PTM)

NSS Certificate Distribution

Prize Distribution (Trophy, Gold Medals, Silver Medals, and Certificates)

Yoga Day Celebration

Conduction of Examination for the regular and ATKT students of Graduation and Post Graduation

Item No. 4 Dr. CA Prashant Jain placed the next agenda to discuss the activities for students to be done in the upcoming months (July-August-September 2018)

Dr. Mona Tawar added that the IQAC that the Institution truly admires and welcomes the ideology of Hon'ble Prime Minister Shri Narendra Modi as he launched the Swachh Bharat Mission and as he said that "A clean India would be the best tribute India could pay to Mahatma Gandhi on his 150 birth anniversary in 2019." On the same philosophy, the volunteers will take plastic collection drive in the college campus and clean the campus area and the surrounding, also the plastics collected will be disposed off safely by the volunteers.

Dr. CA Prashant Jain said that one of the prominent activity which will be observed is the Faculty development Program (FDP), which will focus on improving the Teaching and Learning abilities of Faculty Members.

Ms. Kumkum Sinha said that the Village Begam Khedi is the place, where all the NSS Activities are planned. She added that Seminar on Swachhta and Swachhta Oath Ceremony will also be conducted in the upcoming months.

Ms. Simnalika Kushwaha added on the Summer Internship that an SIP adds worth to students' CVs by giving each student immense learning. A student can be into an internship through various means since the Institute gives us ample opportunities to interact with industry experts. The Institute Members and Sarpanch/Pradhan is the local administrator who has a major role to play in development of the villages through conduction of such programs.

Mr. Prakash Chand Jain added that this year Independence Day Celebration should be planned in a different manner. Dr. CA P. K. Jain said that the main motto of Independence Day celebrations is to boost and spread freedom thoughts & national integrity among students. Ms. Priyadarshani Gupta said that the Patriotic Programs of the Institute have always been very auspicious.

Mr. Anurag Tagde said that as the Mentors Meeting focus on the Anti Ragging rules by the Hon'ble Supreme Court, UGC and other bodies, the same must be again briefed to the students.

Dr. Mona Tawar added that it is important to make students aware of the dehumanizing effect of ragging inherent in its unreasonableness. It is important to keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence and to promptly and severely deal with the incidents of ragging and should be brought to notice of the Principal and the Director.

Mr. Anil Gorani added that IQAC in this session should be devoted more towards Community programs, as it is just the beginning, and the students have time to prepare for the exams.

Further to this, Dr. Mona Tawar suggested to plan various activities of Red Ribbon Club that can motivate the youth and Youth Mela. She suggested to start Red Ribbon Club Awareness Campaigns under the NSS Banner.

Dr. Prashant Jain informed the members that the Institute has NSS Activities which have been already planned to Khemana, Chauhankhedi, Kanadiya.

Ms. Kumkum Sinha appraised that the coming months will witness various motivational and stress relieving programs in Induction Program, on Teacher's Day and Yog Shivir.

Dr. Neha Lakhota added that at one level, the IQAC had a word with the Motivational Speakers and so in the Induction Program, the same is planned. Dr. Tanu Srivastava added that the topic given to the speaker is Seminar on Success in You and Motivational Lecture for the students regarding their career.

Mr. Anil Dhupar congratulated the members and added that it is very evident that the Institute is doing very well in conducting National Youth Conference and as it is already planned; he hopes to again witness its grand success again.

Dr. Mona Tawar added that this will be the 23rd National Youth Conference on 24th September 2018 on the theme "Entrepreneurship". The Key note speakers will be Mr. Sunil Mata, Dr. Vishnu Mishra, Mr. S. K. Nuwal and Dr. Sandeep Atre in the Inaugural Session.

Dr. P. K. Jain added that Tree Plantation is very necessary save the endangered environment and to beautify our life and also to contribute our bit in the Go clean Go green initiative. As so, as an Institute it is our responsibility to contribute our bit in keeping our Institute and our city clean and beautiful.

The Members applauded the IQAC Members for doing a great job towards students' and regarding community development programs, patriotism, extracurricular Activities, especially Annual Function "UDBHAV". Also and said that in future more community development programs need to be conducted.

The Principal congratulated IQAC and said that it is the greatest chance where students relate their understanding in finding explanations to individual and community troubles, advance competency required for group-living and involvement of responsibilities and gain skills in

stimulating community involvement. Also through Faculty development and Quality improvement Programs, the Institute is taking itself to a higher level.

Meeting ended with vote of thanks by Dr. Mona Tawar to the members and special thanks to external experts for their valuable time.

RESOLUTIONS OF THE MEETING: the Institute will take care for all the Patriotic activities.

RESOLVED THAT the Institute will take care for the Faculty Development Program (FDP) for Teachers.

RESOLVED THAT the Institute will take care for the Community Development Programs for the Community

RESOLVED THAT the Institute will take care for the Summer Internship Programs (SIP) on Swachhta to develop the skills of students and make a significant contribution towards the growth of the nation.

RESOLVED THAT the Institute will have a successful Tree Plantation drive.

RESOLVED THAT the Annual Function will be a grand success.

RESOLVED THAT the Institute will take care for the Extra Curricular Activities for the students.

RESOLVED THAT the Exams will be conducted with zero error.

Dr. CA P. K. Jain
Chairman

Dr. CA Prashant Jain
Coordinator